

# COLLBRAN BOARD OF TRUSTEES MEETING

Tuesday, September 2, 2008

REGULAR MEETING

7:30 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:32 p.m. by Mayor Brad Osburn. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Yes - Trustees Teri Appelhanz, Roland Hall, Lee Lent, Rachel Maigatter, Ed Satterfield, Kendall Wilcox, Mayor Brad Osburn

**OTHERS PRESENT:** Edith Ann Power, Clerk; Karl Hanlon, Attorney; Vic Sturm, Public Works; Adam Appelhanz, Marshal; Dennis Havens, Tillie Bender, Gene Stricklan, Sammi White, Emily Currier, Rick Lucas, Frank Jones

## **CITIZEN COMMENTS**

Dennis Havens stated he wanted to apply for a variance for the mobile home park at 516 Glenarm. Mayor/Administrator Osburn said his issue could be placed on the October meeting agenda.

Gene Stricklan brought forward a complaint concerning the gravel/asphalt piled at the Fairgrounds. Osburn explained Source Gas during their line replacement project was temporarily storing excavation materials at the Fairgrounds. All materials will be removed when the project is complete.

Frank Jones asked for the Board's consideration of the possibility of a 24 hour holding corral behind Collbran Locker on Main Street.

## **ITEMS ON THE AGENDA**

**APPROVE MINUTES:** *August 5, 2008 Regular Meeting; August 11, 2008 Special Meeting*

Mayor/Administrator Osburn will clarify with the PV School Board their motion regarding the charge for sewage based on usage over 50,000 gallons of metered water.

Trustee Satterfield moved to approve the minutes of the August 5, 2008 Regular Meeting; August 11, 2008 Special Meeting as presented; seconded by Trustee Hall

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox, Osburn

## **APPROVE BILLS AND EXPENDITURES**

To date in 2008 the Enterprise Funds are in the black on day to day operations; however, that does not reflect that there are no capital improvement funds or reserves. Treasurer Phillips will receive clarification from a CPA and the auditor of appropriate accounting practice for posting the \$100,000 DOLA grant match.

Trustee Lent moved to approve the bills and expenditures as presented for 8/6/08 to 8/29/08; seconded by Trustee Satterfield

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox, Osburn

Trustee Lent moved to approve the bills and expenditures as presented for 8/30/08 to 9/2/08; seconded by Trustee Satterfield

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox, Osburn  
**PV CHAMBER OF COMMERCE REPORT**

Angie Taylor is resigning as Chamber president. It is unknown if the future president will continue to report to the Board.

**PUBLIC HEARING**

**DELINQUENT UTILITY ACCOUNTS**

**Public Hearing Open**

One delinquent account for 2016 High Street came before the Board. Discussion followed. No others came forward in favor or opposition to this matter.

**Public Hearing Closed**

Trustee Lent moved to disconnect the utility at 5:00 p.m. on September 3, 2008 if the account is not paid in full; seconded by Trustee Hall

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Satterfield, Osburn  
No – Maigatter, Wilcox

**TOWN OF COLLBRAN WATER PORTFOLIO**

Attorney Karl Hanlon presented a draft of the Town's water portfolio. There is more work to be done as it does not include an engineering analysis. The Town has reliable water sources with room for growth. Developing an operator's manual for the Water Treatment Plant should be a priority.

Trustee Maigatter moved to have the attorney apply for a junior water right on the springs and an alternate point of diversion for the Hoosier Ditch; seconded by Trustee Satterfield

**ROLL CALL:** Yes – Appelhanz, Hall, Maigatter, Satterfield, Wilcox, Osburn  
No – Lent

**APPROVE ORDINANCE NO. 8, SERIES OF 2008**

**AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, AMENDING SECTIONS 9.02.120 AND 9.10.040 OF THE COLLBRAN MUNICIPAL CODE REGARDING MAINTENANCE OF WATER AND SEWER SERVICE LINES.**

Following considerable discussion, Ordinance No. 8 was not approved. Mayor/Administrator Osburn stated CIRSA was insistent about the sewer service lines. The 2009 budget will include funds to correct some of the problem areas.

Trustee Satterfield moved to amend Ordinance No. 8 to state the water service lines are the responsibility of the property owner from the structure to the water meter; sewer service lines are the responsibility of the property owner from the structure to the sewer main; seconded by Trustee Wilcox

**ROLL CALL:** Yes – Appelhanz, Hall, Maigatter, Satterfield, Wilcox, Osburn  
No – Lent

The amendments to Ordinance No. 8 shall be made and brought back to the Board for final approval at its regular October meeting.

### **WEEKLEY SEPTIC SYSTEM**

Mayor/Administrator Osburn spoke with Mr. Weekley prior to the meeting. Weekley's request is tabled until the Grove Creek sewer line engineering is complete and the Board decides how the Town will proceed.

### **RESCHEDULE NOVEMBER 2008 REGULAR MEETING**

November 4, 2008 is Election Day and the following Tuesday, November 11, is Veteran's Day.

Trustee Satterfield moved to reschedule the November 4, 2008 regular meeting date to Wednesday, November 5, 2008; seconded by Trustee Maigatter

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox, Osburn

### **SCHEDULE SPECIAL MEETING AND BUDGET WORKSHOP**

A Budget Workshop will be held at 6:00 p.m. prior to the Special Meeting at 7:30 p.m. on Tuesday, September 22, 2008. Mayor/Administrator Osburn and Trustee Lent will meet with the three department heads prior to the workshop.

### **STAFF REPORTS**

**MARSHAL:** See attached written report. The Marshal remains on light duty.

**PUBLIC WORKS:** See attached report. The need for fenders on the Fairground's tractor is a safety issue. Mayor/Administrator Osburn and PW Supervisor Sturm will meet with SGM and GeoTechnical on the revised DOLA bids. The Grove Creek sewer main will require an easement through the Central Service property.

Trustee Maigatter moved to purchase two new fenders for the Ford 5000 tractor; seconded by Trustee Appelhanz

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox, Osburn

The Board recessed at 9:45 p.m. and reconvened at 9:49 p.m.

### **ATTORNEY:**

The attorney will provide a litigation update in executive session at a future meeting.

### **ADMINISTRATOR:**

Mayor/Administrator Osburn encouraged the Board to attend and support the Community Counts BBQ. He and Vic will receive GIS training from Mesa County. The contract for internet towers and service renews November 1, 2008. Mark Nichols will be contacted. The cost of a fireproof file cabinet will be presented and considered at the September 22 Special Meeting. CIRSA is still concerned about the administrative structure.

### **COMMENTS FROM MAYOR AND TRUSTEES**

Mayor/Administrator Osburn and Mayor Pro Tem Hall will review applications for public works supervisor and set interview times. PW Supervisor Sturm will check with the Marshal concerning the Cal Frac damage to the Plateau Creek Bridge. A draft of the personnel manual has been received. Two local contractors will be contacted for bids to remove scrap metal

from the Springs area. The Blady driveway repair can be taken care of when the Auditorium parking lot is constructed.

**ADJOURNMENT**

Trustee Lent moved to adjourn the meeting at 10:20 p.m.; seconded by Trustee Appelhanz

**ROLL CALL:** Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox, Osburn

Approved \_\_\_\_\_

Clerk \_\_\_\_\_