

# COLLBRAN BOARD OF TRUSTEES MEETING

Tuesday, September 22, 2008

SPECIAL MEETING

7:30 p.m. Collbran Town Hall

The special meeting of the Collbran Board of Trustees was called to order at 7:30 p.m. by Mayor Brad Osburn. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Yes - Trustees Roland Hall, Lee Lent, Rachel Maigatter, Kendall Wilcox, Mayor Brad Osburn      Absent - Teri Appelhanz, Ed Satterfield

**OTHERS PRESENT:** Edith Ann Power, Clerk; Vic Sturm, Public Works; Jeff Phillips, Treasurer

## CITIZEN COMMENTS

None

## ITEMS ON THE AGENDA

### ***FINANCIAL AUDIT REPORT- JEFF WENDLAND, CPA, LLC***

Because the audit was not complete, Mr. Wendland will meet with Mayor Osburn and Mayor Pro Tem Hall on Monday, September 29, 2008 for their review and acceptance before submission to the State. All interested Board members may attend. The audit will be formally presented to the Board at the October meeting.

### ***APPROVE CIRSA RENEWAL***

Acceptance of the preliminary renewal quotation for policy period January 1, 2009 – 2010 must be to CIRSA by October 1. Trustee Hall will continue his effort to obtain a coverage quotation from other carriers for the 2010-2011 policy year.

Trustee Wilcox moved to approve the CIRSA insurance coverage renewal for the 2009 policy period; seconded by Trustee Hall

**ROLL CALL:** Yes –Hall, Maigatter, Wilcox, Osburn  
No – Lent

### ***APPROVE HIRE OF PUBLIC WORKS SUPERVISOR***

The Mayor and Mayor Pro Tem reviewed the six applications submitted and recommended hiring Vic Sturm to fill the position. Small systems water/wastewater certification is required within a reasonable time.

Trustee Maigatter moved to approve the hire of Vic Sturm as Public Works Supervisor at his current salary with the stipulation he will obtain his small systems water/wastewater license; seconded by Trustee Lent

**ROLL CALL:** Yes –Hall, Lent, Maigatter, Wilcox, Osburn

**APPROVE AGREEMENT BETWEEN COLLBRAN JOB CORPS CENTER AND COLLBRAN TOWN MARSHAL**

Trustee Lent moved to approve the Agreement between Collbran Job Corps Center and Collbran Town Marshal; seconded by Trustee Maigatter

**ROLL CALL:** Yes –Hall, Lent, Maigatter, Wilcox, Osburn

**APPROVE FILE CABINET PURCHASE**

Trustee Maigatter moved to approve the purchase of a 4-drawer fireproof file cabinet, not to exceed \$2700; seconded by Trustee Wilcox

**ROLL CALL:** Yes –Hall, Lent, Maigatter, Wilcox, Osburn

**COMMENTS FROM MAYOR AND TRUSTEES**

Public Works continues to clear scrap iron from the springs area. Trustee Maigatter suggested hiring a part time administrator.

**ADJOURNMENT**

Trustee Lent moved to adjourn the meeting at 8:04 p.m.; seconded by Trustee Hall

**ROLL CALL:** Yes –Hall, Lent, Maigatter, Wilcox, Osburn

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Approved

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Clerk