TOWN OF COLLBRAN

REGULAR MEETING
August 4, 2009
7:30 p.m.
Collbran Town Hall

AGENDA

The Board of Trustees may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

1. Regular Meeting Call to Order, Pledge of Allegiance, Roll Call

2. Citizen Comments - (For issues NOT on the Agenda. Please limit comments to 3 minutes.)

3. Approve Minutes

4. Approve Expenditures

5. Board of Park Managers Report

. Enterprise Zone Boundary Adjustment – Chris Reddin, GJ Business Incubator

7. Mid-Year Budget Report

8. Little Glen Ditch Invoice

9. New Canon Copy Machine Contract

10. Resolution No. 4, Series of 2009
    A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO AMENDING THE TOWN OF COLLBRAN EMPLOYEE HANDBOOK.

11. Resolution No. 5, Series of 2009
    A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO OPPOSING PASSAGE OF H.R. 2454, THE "AMERICAN CLEAN ENERGY AND SECURITY ACT" SPONSORED BY REPRESENTATIVE HENRY WAXMAN (D-CALIF.) AND REPRESENTATIVE ED MARKEY (D-MASS.)

12. Ordinance No. 5, Series of 2009
    AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, ENACTING A NEW SECTION REGARDING SMOKING AT CHAPTER 11.28 OF THE COLLBRAN MUNICIPAL CODE

13. Staff Reports

14. Mayor and Trustee Comments

15. Adjournment

COLLBRAN BOARD OF TRUSTEES MEETING

Tuesday, August 4, 2009

REGULAR MEETING
7:30 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:35 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Lee Lent, Rachel Maigatter, Ed Satterfield, Sammi White, Kendall Wilcox, Mayor Roland Hall; Trustee Appelhanz - absent.

OTHERS PRESENT: ; Vic Sturm, Public Works; Jeff Phillips, Treasurer; Karl Hanlon, Attorney; Davis Farrar, Planner; Adam Appelhanz, Marshal; Emily Currier, Brad Osburn, John Blady, Chris Reddin, David Blackman, Georgia Blackman, Shonie Thompson

CITIZEN COMMENTS
None

ITEMS ON THE AGENDA
APPROVE MINUTES

Trustee Lent amended the minutes to read that the Ryan Estate gave the Collbran Cemetery District water rights from the Little Glen Ditch rather than the Bransons as stated.

Trustee Satterfield moved to approve the Minutes for the Regular Board Meeting of July 7, 2009 as amended; seconded by Trustee Maigatter.

ROLL CALL: Yes –Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

APPROVE EXPENDITURES

Treasurer Phillips explained expenditures for Summer Rec and the Senior Van.

Trustee Satterfield moved to approve the expenditures for July 8, 2009 through August 4, 2009 as presented; seconded by Trustee Maigatter.

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

BOARD OF PARK MANAGERS REPORT

A representative of the Board of Park Managers was not present.

ENTERPRISE ZONE BOUNDARY ADJUSTMENT – CHRIS REDDIN, GJ BUSINESS INCUBATOR

Ms. Reddin provided a power point presentation explaining the recent boundary adjustment to the Collbran Enterprise Zone. She also gave an overview of the Business Incubator. Trustee Maigatter will serve on the Enterprise Zone committee.

MID-YEAR BUDGET REPORT

This report reflects only four months of Mesa County tax revenue.* Several grant projects are underway that only show expenditures to date. Mr. Hanlon and Mr. Farrar offered suggestions to the Board to help them analyze and project numbers for the remainder of the year. A work shop was scheduled for Monday, August 10, 2009 at 6:00 p.m. for the Board and Treasurer Phillips to further

discuss the budget. Attorney Hanlon will attend if he is available and Mr. Farrar offered his assistance for questions. Each department will provide a list of expected expenditures. It was suggested the Board compare this year with 2005.

LITTLE GLEN DITCH INVOICE

David Blackman thanked Public Works for their assistance in cleaning the Little Glen Ditch. John Blady, representing the Little Glen Ditch Users, explained that the Little Glen Ditch is piped through town with three open inspection sites where new grates were needed. He stated the Town has no water interest in the ditch. Trustee Lent and Mayor Hall stated the Board had agreed to pay half of the cost for grates. The invoice for new grates had been presented.

Trustee Lent moved to approve paying one-half of the cost of metal grates not to exceed $175; seconded by Trustee Satterfield

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

CANON COPY MACHINE CONTRACT

If the Town maintains a service maintenance agreement with Celerity Corporation, at the end of three years the copier becomes the Town's property. The cost will be $450 per quarter. The existing Xerox service maintenance agreement will be terminated.

Trustee Maigatter moved to approve the Service Maintenance Agreement with Celerity Corporation; seconded by Trustee Satterfield

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

APPROVE RESOLUTION NO. 4, SERIES OF 2009

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO AMENDING THE TOWN OF COLLBRAN EMPLOYEE HANDBOOK.

The amendment to the Employee Handbook is for clarification of sick leave accural which will be eight (8) hours per month and the inclusion of a sick leave bank. The Board agreed to start the sick leave bank with seven (7) days of sick leave.

Trustee Maigatter moved to approve Resolution No. 4, Series of 2009 to include seven days of sick leave to start the bank; seconded by Trustee Lent

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, Wilcox
No – White
Motion Passed.

APPROVE RESOLUTION NO. 5, SERIES OF 2009

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO OPPOSING PASSAGE OF H.R. 2454, THE "AMERICAN CLEAN ENERGY AND SECURITY ACT" SPONSORED BY REPRESENTATIVE HENRY WAXMAN (D-CALIF.) AND REPRESENTATIVE ED MARKEY (D-MASS.)

Trustee Lent moved to approve Resolution No. 5, Series of 2009; seconded by Trustee Maigatter

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

APPROVE ORDINANCE NO. 5, SERIES OF 2009

AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, ENACTING A NEW SECTION REGARDING SMOKING AT CHAPTER 11.28 OF THE COLLBRAN MUNICIPAL CODE

The legal limit for smoking near a business establishment is decreased from fifteen (15) feet to three (3) feet.

Trustee Satterfield moved to approve Ordinance No. 5, Series of 2009; seconded by Trustee Maigatter

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

STAFF REPORTS

MARSHAL - Marshal Appelhanz submitted a written report. The Marshal will purchase an additional gun safe. One bid has been received for carpentry work to be done in the Marshal Department. The consensus of the Board was to proceed with the work. The Marshal noted for 2010 budget purposes that the Expedition is five years old.

PLANNER – Mr. Farrar did not feel his continued attendance to the BLM/RMP meetings was necessary. He presented information for the Board to consider for the future. Application can be made to BLM for obtaining the 40-acre BLM parcel north of Town for recreation and public purposes. A park plan would be developed as part of the application process. Access across private property would need to be obtained as the parcel is land locked. BLM could release the parcel to the Town or do a lease/purchase agreement to insure the plan is completed.
DOLA has grants available for a Town Comprehensive Plan with Energy Impact Funds. A comprehensive plan is a very useful product for future grants and projects.

PUBLIC WORKS – Director Sturm submitted a written report. Without installing storm drains near Wagon Wheel Court, heavy rain runoff will continue to flood across Spring Street. A ditch has been dug to keep the water out of the residence on Spring Street. FEMA will have to be consulted before addressing the embankment along Rodeo Road because it could change the flow speed of Plateau Creek. Computer adjustments will be made at the water treatment plant to complete the DOLA grant. The backhoe needs new brakes again. The Trustees expressed their dissatisfaction with the previous brake work paid for at Western Implement. Trustee Satterfield requested a breakdown of the DOLA grant for the source water project.

ATTORNEY- Attorney Hanlon thanked the Board for the flowers sent to his mother's funeral.

CLERK- Memos from the Clerk were included in the packet concerning the need for a substitute Town van driver, needs discussed at a Plateau Valley Recycle meeting, and parent letters acknowledging a successful Summer Recreation Program.

Trustee Maigatter moved to approve Emily Currier as substitute driver for van trips; seconded by Trustee Satterfield

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

MAYOR/TRUSTEE COMMENTS

Mayor Hall submitted a written report. Trustee Satterfield presented a letter concerning the Job Corps 45th Anniversary to be observed September 23, 2009. The Town will forward a letter of support. Representatives from Job Corps will have more information at the Board of Trustees regular September meeting.

Trustee Satterfield spoke of the Job Corps "Going Green" campaign which coincides with the Plateau Valley Recycle effort and encouraged the Town to assist with keeping recycling available for the community.

Trustee Maigatter reported on a Community Counts meeting. The Town agreed to have a link on the Community Counts website.

ADJOURNMENT

Trustee Lent moved to adjourn the meeting at 10:13 p.m.; seconded by Trustee Maigatter

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, White, Wilcox
Motion Passed.

TOWN OF COLLBRAN SEAL COLORADO

September 1, 2009
Approved as Amended

Town Clerk

*Amended to read: The report reflects six months of Mesa County tax revenue.

(Five months of revenue was reported in the Mid-Year Report. The sixth month revenue was not reported in the Mid-Year Report because it was not received within the Report time frame.)