

TOWN OF COLLBRAN

SPECIAL MEETING
November 16, 2009
7:00 p.m.
Collbran Town Hall

AGENDA

The Board of Trustees may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

1. Special Meeting Call to Order, Pledge of Allegiance, Roll Call
2. Citizen Comments - (For issues NOT on the Agenda. Please limit comments to 3 minutes.)
3. Items Pertinent to 2009 and 2010 Budget
 - A. Resolution No. 6-09 Series of 2009 (Town Employment Benefit Reductions)
 - B. Areas of Operation
 - C. Personnel
4. Adjournment

COLLBRAN BOARD OF TRUSTEES MEETING

Tuesday, November 16, 2000

SPECIAL MEETING
7:00 p.m. Collbran Town Hall

The special meeting of the Collbran Board of Trustees was called to order at 7:03 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Yes - Trustees Teri Appelhanz, Lee Lent, Rachel Maigatter, Ed Satterfield, Kendall Wilcox, Mayor Roland Hall.

OTHERS PRESENT: Lance Stewart, Interim Administrator; Jeff Phillips, Treasurer; Emily Currier; John D. Blady; Lloyd Power; Rick Lucas; Clint Dennison; Sammi White.

CITIZEN COMMENTS

None

ITEMS ON THE AGENDA

ITEMS PERTINENT TO 2009 AND 2010 BUDGET

1. Resolution No. 6, Series Of 2009, Town Employment Benefit Reduction
2. Areas Of Operation
3. Personnel

Administrator Stewart stated Resolution No. 6 has the changes to the Personnel Handbook the Board requested at the last meeting regarding insurance benefit reductions, four furlough days, and CCOERA contribution reduction. There was discussion about the amount of employee and employer contribution for insurance benefits.

Trustee Maigatter moved to approve Resolution No. 6, Series of 2009; seconded by Trustee Lent with the following amendments:

1. All dates referring to the November meeting be changed to November 3, 2009;
2. Section 2 to include retirement benefit in addition to vacation days;
3. Section 3 to read "the Town will pay either 50% of an employee's entire health insurance premium including dependants, or 100% of the employee's premium with the employee responsible for the cost of dependants".

**ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, Wilcox
Abstained – Appelhanz**

Motion Passed.

The Board discussed personnel cutbacks and revenue and expenditures for the 2010 Budget.

Trustee Maigatter moved to give Deputy Clerk Eisenach flowers due to a death in her family; seconded by Trustee Lent.

**ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, Appelhanz, Wilcox
Motion Passed.**

Town of Collbran Board of Trustee Special Meeting
November 16, 2009

Trustee Maigatter moved to make changes to the 2010 Draft Budget as follows:

1. Change the insurance contribution to 50/50% or 100% employee and zero for dependants as chosen by the employees;
2. Add in litigation cost of \$15,000;
3. Layoff Clerk Edith Ann Power effective 11/20/09, keep both Marshal Adam Appelhanz and Deputy Marshal Mike Wilkerson at full time, cut Public Works Director Vic Sturm to 24 hours/week and Public Works Assistant Keith Encke to 32 hours/week, and budget for Treasurer Jeff Phillips to work full time through June and then discuss keeping the Treasurer full time after June;
4. Authorize Interim Administrator Stewart to offer a four week severance package including salary, vacation and sick leave, retirement, and the Town to continue health insurance for four weeks to Edith Ann Power in conformance with CIRSA's recommendations in return for a waiver of claims being signed. seconded by Trustee Satterfield.

ROLL CALL: Yes – Hall, Lent, Maigatter, Satterfield, Wilcox

Abstained – Appelhanz

Motion Passed.

ADJOURNMENT

Trustee Maigatter moved to adjourn the meeting at 8:45 p.m.; seconded by Trustee Lent

ROLL CALL: Yes – Appelhanz, Hall, Lent, Maigatter, Satterfield, Wilcox

Approved

Deputy Clerk