

**COLLBRAN BOARD OF TRUSTEES MEETING
MINUTES
Tuesday, June 7, 2011**

**REGULAR MEETING
7:30 p.m. Collbran Town Hall**

The regular meeting of the Collbran Board of Trustees was called to order at 7:30 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Satterfield, Stricklan, Lent, Maigatter and Mayor Hall

ABSENT: Wilcox (arrived at 7:37 p.m.)

OTHERS PRESENT: Administrator Lance Stewart, Marshal Adam Appelhanz, Attorney James Neu, Town Planning Consultant Davis Farrar, Mike Markus, Wayne Bankert, Dave Bowen, Sandy Bowen, Scott Ferguson, Jennifer Crites, Missy Wallace, Jeanette Sullivant, Mark Sullivant, Beatrice Linle, Tamara Entwistle, and Chad Entwistle

MINUTES OF MEETING APPROVAL

Amendments; Trustee Maigatter stated Trustee Lent asked about the dumpsters. (Correction was made to May 3, 2011 minutes that Trustee Maigatter asked about using different vendor for dumpsters and trustee Lent asked about residents keeping them on sidewalks.)

MOTION: Trustee Lent motioned to approve the minutes for May 3, 2011, as amended; seconded by Maigatter.

ROLL CALL: Yes – Stricklan, Maigatter, Hall, Lent, and Wilcox

ABSTAINED: Satterfield

Motion Passed

CITIZEN COMMENTS

Jeanette Sullivant 2111 Rodeo Road. Jeanette read questions from prepared note she previously submitted to the Board via email.

Missy Wallace was present on behalf of PVHDC for a Special Event Permit for the July 4th street dance. Missy explained the event and its location. Becky asked that the open container ordinance be strictly enforced for the event and asked for an extra deputy to be assigned for the evening. Marshal Appelhanz made comments about the

open container enforcement issues. Mayor Hall stated we have brought up extra officers in the past. Administrator Stewart agreed that expecting one officer to handle an event of this size is not appropriate. Mayor Hall asked if a quorum would be available for a special meeting on June 20, 2011 at 7:00 p.m. to hold the public hearing for the Special Event Permit. Board members responded affirmatively.

Mark Sullivant, 2111 Rodeo Road. Mark stated the water plant went into alarm this morning, and the springs are flowing differently. Colorado Rural Water's main concern was recharge and now many of the field above the springs are not irrigating. He also stated that 79% of all drilling permits are requiring closed loop systems. Maybe the Town's watershed permit should make that mandatory as well.

Administrator Stewart stated he would like to add an item to the agenda to approve transfer of funds from the general fund to the utility fund for the Delta fines to pay for paving. Trustees asked to have it placed on June 20th agenda.

PUBLIC HEARING –

Public Hearings (8:00 p.m.)

Resolution No. 4, Series of 2011 A Resolution Of The Board Of Trustees Of The Town Of Collbran, Colorado Adopting A Comprehensive Master Plan For The Town Of Collbran

Davis Farrar was present for this item. Davis stated he is the Town's contracted Town Planner and prepared the plan for the Town using primarily grant money. Davis gave a power point presentation on the changes made and the overall plan being submitted for approval. Trustee Maigatter noted that density ratings should be low density on PE Road and not at medium density because of the hillside. Mr. Farrar stated he will make changes to the maps.

Open Hearing

- ✓ Applicant/Customer Comments
- ✓ Public Comments
- ✓ Close Public Hearing – Closed at 8:15 p.m.
- ✓ Board & Staff Comments – Administrator Stewart thanked the public for their involvement and input to create this plan.
- ✓ Motion/Decision

MOTION: Trustee Maigatter motioned to approve Resolution 2011-04 with changes, as presented; seconded by Stricklan.

ROLL CALL: Yes – Satterfield, Stricklan, Maigatter, Hall, Lent, and Wilcox

Motion Passed

MAYOR AND COMMITTEE REPORTS

Roland Hall thanked the board for attending the last workshop concerning Medical Marijuana. Also thanked the Job Corps for supplying the PA system again at the auditorium.

Trustee Stricklan stated he attended a meeting on May 28th with Mark Gubkin and other area community members. There were some questions brought up regarding our hydro study and about monitoring wells and monitoring stations for our springs.

Tammy Entwistle asked about street sweeping. Mayor Hall stated we will be addressing that issue.

REPORTS FROM OFFICERS

A. Town Manager – Administrator Stewart stated the Town had its annual CIRSA audit today. There are still a few changes from mid 2000 that need to be updated in our code. CIRSA thinks we need a more proficient safety manual and evacuation equipment. We got a clean bill of health with some additional information on how to make improvements. Administrator Stewart stated that Keith Encke will have surgery and he will be out for 4-5 weeks and then will be on light duty for 2-3 months after that. There was a spike in the water supply on spring number two over the past few days –there was double the amount of water flowing and that caused some issues at the water plant which are being dealt with. It did cause some turbidity. Water quality is fine. There may be a small leak somewhere, so if anybody sees water bubbling up please let us know. Several people are coming forward regarding the new flood maps and some residents are being charged flood insurance that haven't had to before. If there are concerns, please stop into Town Hall and maps can be provided to help anyone with those concerns. Mark Gubkin has started an initiative to develop a comprehensive drilling plan. He will be contacting elected officials to get feedback for that idea. With regards to the fairgrounds building and its purpose to store the tractor and some other supplies. We have obtained pricing from a metal structure for couple thousand to a stick built with a \$30K price. The building will benefit a few people but the majority of people who use that facility are not residents. We have street paving issues and water lines and we should think more about with regards to funding and should think about having a fundraiser to develop a storage facility over there instead. With regard to finances - the budget, revenue and expense report in your packet shows we are ahead of last year. We are doing real well and up to \$993K in the bank. Trustee Satterfield asked about inspections of the repaired sewer pipe from last year, especially during this run off. Administrator Stewart stated he has physically gone out as well as Keith and that is holding up well. Trustee Maigatter asked for staff to watch debris above the main street bridge.

OLD BUSINESS

Tammy Entwistle asked about more discussion about the water fees charged for multiple units on one meter. Administrator Stewart stated we did decide that topic was put to rest and is not going to be addressed at this time. Administrator Stewart further stated that we have phased out standby rates because that is not a practice that is provided for in our code. The Board can review the ordinance and hold a workshop if they wish to make a decision on this and if changes are warranted. Trustee Maigatter indicated that the Board spent a great deal of time agonizing over the issue in 2008 and does not intend to make a change at this time.

NEW BUSINESS

Emergency Ordinance No. 5, Series Of 2011 An Emergency Ordinance Of The Town Of Collbran, Colorado, Continuing A Temporary Moratorium On The Issuance Of Any Licenses For Medical Marijuana Businesses And On The Acceptance, Processing, And Approval Of Any Application For The Transfer Of A Licensed Medical Marijuana Business Into The Town.

Jim Neu discussed the state level moratorium and its effects on jurisdictions. The current moratorium expires end of this month. Because the Town is not ready to proceed with actions on this subject this Ordinance allows us to retain the moratorium until June 2012. The Board is still allowed to lift the moratorium or take other actions on this topic. Entwistle stated the effect of the State moratorium is they are not issuing new licenses. It's been a year and I'm not sure what another year of discussion will do. Trustee Satterfield stated he has concerns because of the two schools here. Tammy Entwistle provided the Board with a letter from a businessman interested in opening up a center in Collbran and asked that the Board consider the request seriously.

MOTION: Trustee Lent motioned to adopt Emergency Ordinance 2011-05; seconded by Stricklan.

ROLL CALL: Yes – Stricklan, Maigatter, Hall, Lent, and Wilcox

Motion Passed

Liquor License Renewal – Cattleman's Grill Tavern License

MOTION: Trustee Maigatter motioned to approve Cattleman's Grill Tavern License Renewal; seconded by Lent.

ROLL CALL: Yes – Satterfield, Stricklan, Hall, Maigatter, Wilcox and Lent

Motion Passed

Use of AXIA Fairgrounds License Funds

Administrator Stewart stated this is a discussion item. Previously we passed an Ordinance that required a license to use our property at the fairground and it formalized the use of that area. AXIA is the only company that did pay the fee and does have a license. In addition to the license, we attached a paving cost to that access. They have done a 30 foot widening of the fan but nothing else. The question came to me do we still want them to pave that fan or rather use those dollars for a more appropriate use at the fairgrounds or somewhere else instead. We could likely get the whole area done instead of paving smaller area. The Board agreed to look into alternatives, especially the Stable-eze technique for hard surfacing.

APPROVE EXPENDITURES

MOTION: Trustee Lent moved to approve the expenditures May 4, 2011 through June 7, 2011; seconded by Trustee Maigatter.

ROLL CALL: Yes: Satterfield, Stricklan, Lent, Maigatter, Wilcox, and Hall

Motion: Passed

ANNOUNCEMENTS

Trustee Wilcox stated he is resigning effective June 20, 2011.

Administrator Stewart updated the Board on a discussion he had with Craig Meis and his concern about the water assessment being done by the Town Engineer. His main concern centered around why the Town had the Town's Engineering Consultant conduct the work instead of bidding out the work. Jim Neu, Lance and the Board all agreed that the process has been conducted properly and that the energy industry has also been invited at every step to participate, and in fact approved of the scope of work before it went to the Board for approval.

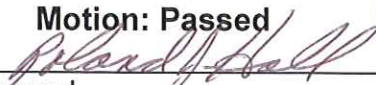
ADJOURNMENT

MOTION: Trustee Maigatter moved to adjourn the meeting; seconded by Trustee Stricklan.

ROLL CALL: Yes: Satterfield, Stricklan, Lent, Maigatter, Wilcox, and Hall

Motion: Passed

Approved



Attest

