

**COLLBRAN BOARD OF TRUSTEES MEETING
MINUTES
Tuesday, July 5, 2011**

**REGULAR MEETING
7:30 p.m. Collbran Town Hall**

The regular meeting of the Collbran Board of Trustees was called to order at 7:35 p.m. by Mayor Roland Hall. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Satterfield, Stricklan, Lent, Maigatter and Mayor Hall

ABSENT: None

OTHERS PRESENT: Administrator Lance Stewart, Marshal Adam Appelhanz, and Sutton Casey

MINUTES OF MEETING APPROVAL

Trustee Lent stated Becky Wallace should be changed to Missy Wallace.

MOTION: Trustee Maigatter motioned to approve the minutes for June 7 and June 20, 2011, as amended; seconded by Lent.

ROLL CALL: Yes – Stricklan, Maigatter, Satterfield, Hall, and Lent

Motion Passed

CITIZEN COMMENTS

Public comment that Heritage Days was great.

MAYOR AND COMMITTEE REPORTS

Thank you card was read by Mayor Hall regarding Horseshoe Tournament.

Mayor Hall informed the Board of the Mesa County Commissioners and Fair Board dinner invitation for this month.

Mayor Hall announced Town Clerk Jenny Ellringer has resigned. Lance stated this position has been posted on CML, on the list serve and in the Sentinel. He is collecting resumes. Trustee Lent recommended hiring someone local.

Rachel Maigatter updated the Board on her attendance at the Community Counts meeting. Oil companies are interested in helping with projects and it was suggested to do bleachers at fairgrounds. A wish list of improvements will be compiled.

REPORTS FROM OFFICERS

- A. Town Manager updates / none
- B. Financial Report – The quarterly revenue and expenses were discussed. The bank account has crossed the one million dollar mark. Currently we are only \$70K short of all time high mark, putting the Town in a solid position.
- C. Board of Park Managers / none

OLD BUSINESS

Mayor Hall inquired about the river repairs from previous flooding and invoices for the work. Lance Stewart stated we are waiting for Mark Laird to finish bank restoration before paying the invoices received to date. The invoices are around \$4,000.00, but will probably be closer to \$12,000 with Mark's. Lance is still negotiating with DCP and what portion they are willing to cost share.

Trustee Maigatter stated the bridge barrier needs repairs.

NEW BUSINESS

A. Ole Dad's Liquor – Retail License Renewal

Trustee Maigatter questioned the fee regarding retail warehouse storage. (**This language on the renewal has been in place for several years, including the last renewal in 2010. The language is part of the State form and is not particular to this application. Ole Dad's Liquor does not have a retail warehouse permit, nor did they pay the fee. The \$100 fee is for those retail stores that have warehouses.**)

MOTION: Trustee Lent motioned to approve Ole Dad's Liquor Retail License Renewal; seconded by Maigatter.

ROLL CALL: Yes – Stricklan, Satterfield, Maigatter, Hall, and Lent

Motion Passed

B. Request for Approval of Resolution 2011- 05 Quit Claim Deed to CDOT for PV Clinic Property

Administrator Stewart informed the Board that the action will rectify issues with the highway right of way allowing for an access permit to be provided to the clinic to accommodate their new project.

MOTION: Trustee Stricklan motioned to adopt Resolution 2011-05; seconded by Lent.

ROLL CALL: Yes – Stricklan, Hall, Satterfield and Lent
No - Maigatter

Motion Passed

C. Septage Hauling Fees

Administrator Stewart stated most haulers are paying up to .25 cents per gallon in other municipalities. Jim Neu confirmed to Lance that increasing rates is an administrative function and can be increased. The Board agreed to administratively increase these fees and Lance will keep the Board apprised of the situation.

D. Laramie Energy II Application for Pooling – Discussion

Administrator Stewart stated there was some concern that properties within the Town and public rights of way could be part of this voluntary or involuntary mineral rights aggregation. A discussion with Laramie's land man confirmed that there aren't any properties within the Town being considered for pooling.

E. Water Rights – Discussion

The Board was informed that water flowing off of the hill north of Buzzard Creek Road into the Hill Ditch could possibly be acquired for municipal purposes. The Town should consider obtaining rights to some of this surface water as an additional supply source. The Board agreed to have Lance research the possibilities and report back on the water rights.

APPROVE EXPENDITURES

Trustee Lent questioned fees to SGM. Lance explained that these are for water shed permits and the two assessments being conducted by the firm and are all billed out and paid by the companies involved. The Nichols fee is for the boundary line adjustment plat being prepared for the Town on the Nichols lots on Rodeo Road. Trustee Maigatter questioned the cost of the drinking water analysis. Lance explained that it was for the CCR annual testing.

MOTION: Trustee Lent moved to approve the expenditures June 8, 2011 through July 5, 2011; seconded by Trustee Satterfield.

ROLL CALL: Yes: Satterfield, Stricklan, Lent, Maigatter, and Hall

Motion: Passed

ANNOUNCEMENTS

Mayor Hall directed everyone to review the Housing Resources letter in the packet. Lance stated that he has requested more information on this organization's impact on the Collbran area.

Administrator Stewart stated he will be sending a letter to the Collbran RV Park for a past due sewer balance.

ADJOURNMENT

MOTION: Trustee Satterfield moved to adjourn the meeting; seconded by Trustee Lent.

ROLL CALL: Yes: Satterfield, Stricklan, Lent, Maigatter, and Hall

Motion: Passed

Roland J. Hall
Approved

Vivian Hall
Attest

