

COLLBRAN BOARD OF TRUSTEES MEETING MINUTES

Tuesday, June 5, 2012

REGULAR MEETING

7:00 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00 p.m. by Mayor Frank Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Stricklan, Stewart, Dorman, Schowalter, Satterfield and Mayor Jones.

ABSENT: Trustee Lent arrived at 8:00 p.m.

OTHERS PRESENT: Administrator Lance Stewart, Marshal Adam Appelhanz, Tamera Clark, Louis McKey, Elisa Valdez, Steven Lopez.

MINUTES OF MEETING APPROVAL

MOTION: Trustee Satterfield motioned to approve the minutes of May 1, 2012; seconded by Trustee Stricklan.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Schowalter, Satterfield and Jones.

Motion Passed.

PETITIONS AND PUBLIC INPUT

1. Tamera Clark: Ms. Clark approached the BOT with a request that the public be made aware that the decision to remove signage at the Arena was a BOT action and not one of the BOPM. After a lengthy discussion pertaining to the sponsorships and signage, the BOT agreed to have the Town Administrator include such information in the next Times article.
2. Louis McKey: Mr. McKey of 3065 Orchard Avenue approached the BOT with a request that parking be prohibited on the access to his property, the Board reminded him that this was not a feasible alternative to regulate parking on that public ROW and that he has been presented with other alternatives, including moving or purchasing the ROW and allowing access to the Town and the adjacent property owners to access the rear of their properties. The Board directed the Administrator to further research the matter and submit information back to Mr. McKey and the Board.
3. Elisa Valdez: Ms Valdez approached the BOT with the request that the Town not allow a private individual to place an irrigation water line in the public easement

along the west side of her property. Mr. Stewart advised the BOT that the private party would need to submit an application to the Town, a franchise/rental fee would need to be determined, and that approval would set a precedent that could cause serious problems throughout town with private parties wishing to use public ROW's for personal uses. The Board advised Ms. Valdez that the matter should be resolved between her and the other party and not involve the Town. The consensus of the BOT was that they were not in favor of allowing the ROW to be used in this manner.

Ms. Valdez also invited the BOT to participate in a fund raising event on the 28th of July called "Moose Days: The proceeds will go to help fund school athletics.

CHANGES TO AGENDA. None.

PUBLIC HEARINGS

- A. Special Events Permit Application-Plateau Valley Heritage Days Rodeo Committee-Tamera Clark July 3, 2012.

Tamera Clark representing the Heritage Days Committee and Steve Lopez from the Cattleman's Bar & Grill represented the application. Tamera indicated that the Bar was going to handle the event and would be responsible for serving alcohol, policing for underage drinking and collecting receipts. Trustee Stricklan voiced his concern about the amount of consumption that occurs in the area and that he did not favor having a sponsored event serving alcohol. Tamera and Steve responded that by having a controlled event, the opportunity for out of control consumption was much lessened.

MOTION: Trustee Satterfield motioned to approve the Special Events application; seconded by Trustee Dorman.

ROLL CALL: Yes- Lent, Stewart, Dorman, Schowalter and Satterfield.

No: Stricklan

Abstained: Jones

Motion passed.

MAYOR AND COMMITTEE REPORTS

REPORTS FROM OFFICERS

- A. Town Manager/ Updates presented.
- B. Financial Report /None. Reports were previously reviewed at a special meeting.

C. Board of Park Managers

Tamera Clark represented the BOPM. Tamera indicated that the Memorial Day Event was well attended and profitable. She also brought to the Board's attention that the chute at the arena was not constructed in a manner that can be safely used for unloading livestock and presented a number of issues. The BOT responded that the BOPM should address the problems. Tamera said that she would take care of the issues.

Lance informed the BOT that the roping club would donate \$2500.00 to help the Town purchase a new arena groomer. The consensus of the Board was to match the donation providing the Town maintains ownership and is in charge of the maintenance.

OLD BUSINESS

None.

NEW BUSINESS

A. Discussion and Action on the Electrical upgrade for the Rodeo Arena.

Mr. Stewart advised the Board that the costs were approaching \$25K, and they were not budgeted for this amount. He suggested researching a more sustainable funding mechanism and then pursuing again next year.

MOTION: Tabled

B. Discussion and Action on changing July 3, 2012 BOT meeting to July 10, 2012 due to Holiday.

MOTION: Trustee Stewart motioned to approve moving BOT meeting date; seconded; by Trustee Stricklan.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Schowalter, Satterfield and Jones.

Motion passed.

C. Discussion with Kendall Wilcox regarding the Cable TV system in Collbran.

MOTION: Tabled.

D. Discussion with Larry McGraw for possible annexation of the Mobile Home Park.

MOTION:Tabled.

E. Discussion and Action on purchase of vehicle to replace the ½ ton pickup.

The BOT directed Lance to obtain bids for the purchase of a new ¾ ton truck for the Town.

F. Liquor License Renewal-Cattleman's Grill Tavern License.

MOTION: Trustee Satterfield motioned to approve renewal; seconded by Trustee Lent.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Schowalter, Satterfield and Jones.

Motion passed.

APPROVE EXPENDITURES

MOTION: Trustee Satterfield motioned to approve expenditures from May 2, 2012 through June 5, 2012; seconded by Trustee Stewart.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Schowalter, Satterfield and Jones.

Motion passed.

ANNOUNCEMENTS

None

ADJOURNMENT

MOTION: Trustee Satterfield motioned to adjourn the meeting; seconded by Trustee Stewart.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Schowalter, Satterfield and Jones.

Motion passed.



Approved





Attest