

COLLBRAN BOARD OF TRUSTEES MEETING MINUTES

Tuesday, November 7, 2012

REGULAR MEETING

7:00 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00 p.m. by Mayor Frank Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Stricklan, Lent, Stewart, Dorman, Satterfield and Mayor Jones.

ABSENT: None.

Presentation of recognition plaque to Mr. Henry Pacheco: Marshall Appelhanz presented Mr. Pacheco with a plaque for service to another.

OTHERS PRESENT: Administrator Lance Stewart, Mr. and Mrs. Waltman, Louis McKey, Henry & Janice Pacheco, Al & Bridgett Read, Keith Rice, Pat Noel and Marshal Appelhanz.

MINUTES OF MEETING APPROVAL

MOTION: Trustee Satterfield motioned to approve the minutes from October 9, 2012: seconded by Trustee Lent

ROLL CALL: Yes-Stricklan, Lent, Stewart, Satterfield, Dorman and Jones.

Motion passed.

PETITION AND PUBLIC INPUT

CHANGES TO AGENDA

PUBLIC HEARING (Open 7:00 p.m. Closed 7:15 p.m.)

A. Bridgett's D bar J Retail Liquor License Application-108 Main Street.

After presentation from the Read's and discussion regarding the application it was put to a vote.

MOTION: Trustee Lent motioned to approve the application; seconded by Trustee Satterfield.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion passed.

MAYOR AND COMMITTEE REPORTS/None.

REPORTS FROM OFFICERS

A. Town Manager

Administrator Stewart informed the Board on the following issues:

- Outcome of the GOCO application process. The Town was not awarded a grant to assist with the resurfacing of the tennis courts.
- Nutrient regulations. The CDPHE is requiring all lagoon facilities to conduct monthly sampling of waters into which the lagoons discharge. Sampling results will be compiled to determine if further treatment is necessary. Lance stated that this is just the first in a long list of regulations that could lead to the eventual replacement of the lagoons with a new WTF.
- 2012 bonuses. The Board discussed the economic condition of the town and the prospects for providing the employees with both a year-end bonus and salary adjustments in 2013. The Board opted to consider a lesser amount in PTO considering the tax liability associated with bonuses.

B. Financial Report

Administrator Stewart reported that the combined accounts have exceeded \$1.25M and the Town is in a good financial position. Lance continued with cautious remarks concerning the state of the economy and political situation and recommended the Town continue to be conservative in its approach to financial management.

C. Board of Park Manager

OLD BUSINESS

None.

NEW BUSINESS

A. Action on request to implement computer system upgrades

MOTION: Trustee Satterfield motioned to approve the upgrades; seconded by Trustee Dorman.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion passed.

B. Presentation of 2013 Budgets

Mr. Stewart informed the Board that the proper notices had been posted and that there had not been any public comment received. Lance recommended proceeding with the adoption of the budget resolutions and ordinance. The Board recommended decreasing the amount dedicated to Arena improvements due to the anticipated costs associated with creating a special district.

C. RESOLUTION NO. 06 SERIES OF 2012

A Resolution Of The Board Of Trustees Of The Town Of Collbran, Colorado Adopting The Annual Budget For The Fiscal Year Beginning January 1, 2013 And Ending December 31, 2013.

MOTION: Trustee Satterfield motioned to approve the Resolution; seconded by Trustee Stewart.

ROLL CALL: Yes-Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion Passed.

D. RESOLUTION NO. 07 SERIES OF 2012

A Resolution Of The Board Of Trustees Of The Town Of Collbran, Colorado Levying General Property Taxes For The Year 2012 To Help Defray The Cost Of Government For The Town Of Collbran, Colorado For The 2013 Budget Year.

MOTION: Trustee Stewart motioned to approve the Resolution; seconded by Trustee Dorman.

ROLL CALL: Yes-Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion passed.

E. ORDINANCE NO. 09 SERIES OF 2012

AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, REGARDING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2013 AND ENDING DECEMBER 31, 2013.

MOTION: Trustee Dorman motioned to approve the Ordinance; seconded by Trustee Satterfield.

ROLL CALL: Yes-Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion passed.

- F. DISCUSSION AND ACTION ON ORDINANCE NO. 10 SERIES OF 2012**
AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO AMENDING CHAPTERS 9.03 AND 9.03.010 OF THE TOWN CODE, PROVIDING FOR A 3 PERCENT ADJUSTMENT IN THE WATER BASE RATE AND APPLYING FEES TO USAGE IN EXCESS OF 7,500 GALLONS PER MONTH.

The Board discussed at length the pros and cons of adjusting the utility rates. Consideration was given to the local economic situation, senior's ability to pay, and the need to raise revenues for needed repairs to the systems. The consensus was that if rates are adjusted marginally on an annual basis then a large increase to address a crisis may be averted. It was noted that reserves must be developed, and that at current rates it would take years to just provide match monies for grants. The Board relied in part on an analysis conducted by staff reflecting the outcomes of various alternatives.

MOTION: Trustee Satterfield motioned to approve the Ordinance; seconded by Trustee Stewart.

ROLL CALL: Yes-Stricklan, Stewart, Dorman, Satterfield and Jones. No – Lent

Motion passed.

APPROVE EXPENDITURES

- A. Approval of expenditures from October 3, 2012 through November 7, 2012.

MOTION: Trustee Satterfield motioned to approve expenditures from September 5, 2012 through October 9, 2012; seconded by Trustee Dorman.

ROLL CALL: Yes-Stricklan, Stewart, Dorman, Satterfield and Jones. No – Lent

Motion passed.

ANNOUNCEMENTS/None.

ADJOURNMENT

MOTION: Trustee Satterfield motioned to adjourn the meeting; seconded by Trustee Stewart.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion passed.

Frank Jones

Approved

Mike Napa

Attest

