

COLLBRAN BOARD OF TRUSTEES MEETING MINUTES

Tuesday, December 4, 2012

REGULAR MEETING

7:00 p.m. Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00 p.m. by Mayor Frank Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Stricklan, Lent, Stewart, Dorman, Satterfield and Mayor Jones.

ABSENT: None.

OTHERS PRESENT: Administrator Lance Stewart, Forest Towns, James Fritz, Stephen Hufman, Heather Ann Bovat, Jim Neu Town Attorney and Marshal Appelhanz.

MINUTES OF MEETING APPROVAL

MOTION: Trustee Satterfield motioned to approve the minutes from November 7, 2012; seconded by Trustee Dorman.

ROLL CALL: Yes-Stricklan, Lent, Stewart, Satterfield, Dorman and Jones.

Motion passed.

PETITION AND PUBLIC INPUT

- A. James Fritz-Pot dispensary request:** Mr. Fritz approached the Board with a request to be placed first in line for consideration of a license to establish a business to merchandise pot and related products. He was informed by the Town Attorney that it would be approximately the end of 2013 before the Board would take up topic. He was informed that the State had to first promulgate rules and regulations governing the licenses of pot establishments before the Town could consider his request.

- B. Heather Bovat-Concerns about zoning and planning:** Heather made the offer to the Board to assist with planning efforts and thought it would be a good idea to conduct a couple of workshops to get public input regarding the type of community they would like. She also suggested that cross-walks would be a good idea on Main Street. She complimented the Town for installing feces removal stations around Town for the use by pet owners.

PUBLIC HEARING /None

MAYOR AND COMMITTEE REPORTS/None.

REPORTS FROM OFFICERS

A. Town Manager

Administrator Stewart informed the Board on the following issues:

- Business Licenses – Lance presented a case to the Board as to why the Town should either raise the price of business licenses or not require them any longer. After discussion the Board agreed to have Lance process the necessary paperwork to affect the change to no longer require business licenses.

B. Financial Report

Administrator Stewart provided the Board with a final copy of the 2013 Budget and indicated that the Town will end 2012 in a strong financial position.

BOARD OF PARK MANAGER/None

OLD BUSINESS/None

NEW BUSINESS

A. Discussion on renewal of lease for Mountain Radio Systems Inc.

The Board directed Lance to send a letter to the company giving them 45 Days to Cease and desist from using Town property.

B. Discussion and action on snowbird winter utility rates.

The Board discussed the pros and cons of offering a reduced rate for those that leave the community for an extended period of time. Lance informed the Board that the Town will turn off water at the meter and again turn it back on at no charge for those concerned about freezing or flooding. He also informed the Board that after consulting the CML listserv, no other community offers such a rate.

**MOTION: Trustee Satterfield motioned not to pursue;
seconded by Trustee Stricklan.**

**ROLL CALL: Yes-Stricklan, Lent, Stewart, Dorman and
Satterfield.**

No: Jones

Motion Passed.

C. Discussion about the annexation of the Drive In, Napa Auto Parts and Valley Ranch.

Interested party was not present.

D. Review of memorandum from KNH regarding the formation of a special district.

Town Attorney Jim Neu presented information regarding the formation of special districts. After discussion the Board instructed he and Lance to proceed with public involvement to determine if there would be support in the Valley for a taxing district to support the Arena and other recreation efforts.

APPROVE EXPENDITURES

- A. Approval of expenditures from November 8, 2012, through December 4, 2012.**

MOTION: Trustee Satterfield motioned to approve expenditures from November 8, 2012 through December 4, 2012; seconded by Trustee Stewart.

ROLL CALL: Yes-Stricklan, Stewart, Dorman, Satterfield and Jones. No – Lent

Motion passed.

ANNOUNCEMENTS

Mr. Satterfield informed the Board of the Community Relations Dinner scheduled for the 13th and invited all to attend.

ADJOURNMENT

MOTION: Trustee Satterfield motioned to adjourn the meeting; seconded by Trustee Stricklan.

ROLL CALL: Yes- Stricklan, Lent, Stewart, Dorman, Satterfield and Jones.

Motion passed.

Frank Jones

Approved

Vickie G. [Signature]

Attest

