Collbran Board of Trustees Meeting Minutes
Tuesday, October 1, 2013
Regular Meeting
7:00 PM Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00 pm by Mayor Frank Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Stewart, Dorman, Satterfield, Stricklan, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Davis Farrar-Town Administrator, Jeff Phillips-Clerk-Treasurer, Bill Wallace, Dr. Clint Dennison, Luann Wallace, Jessi Clark, Tamara Entwistle, Lee Lent, and representatives from the P.V. High School Robotics Club.

APPROVAL OF MINUTES

MOTION: Trustee Satterfield moved to approve the minutes from September 3, 2013; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Stewart, Dorman, Satterfield, Stricklan, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

none

PUBLIC HEARING

Special Use Permit: Plateau Valley Hospital District continuation of existing uses and addition of veterinary hospital.

1) Mayor Jones opened the public hearing. Admin. Farrar entered into the record the proof of mailings and proof of publication. He mentioned that the property was posted, but the notice period a little shorter than what the code calls for. Jessi Clark, Administrator of the Plateau Valley Hospital District, mentioned that the bottom floor of the older building on the west side has space for rent that the Dennisons would like to move their veterinary hospital into (Luann Wallace's hair salon is the only other space rented on the bottom floor at this time). Admin. Farrar mentioned that this is a special use in the zone district. He said that the veterinary hospital will occupy at least 3,000 of the 4,000 square feet. Dr. Clint Dennison informed the board that the veterinary hospital would not be for large animals, so there is no issue with trying to get a horse trailer in and out of the parking lot. Admin. Farrar wondered if biomedical waste was generated and how it is disposed of. Dr. Clint Dennison said that biomedical waste is handled the same way a human hospital handles it; he would take the waste to certain facilities that handled

that sort of thing in Grand Junction or hire a company to pick it up to do the same. No biomedical waste will be placed in a regular trash receptacle on site. Admin. Farrar confirmed that there were no changes to the building planned, so no building permit would be required. Jessi Clark mentioned that a sign is being created by their board for the veterinary hospital. The Plateau Valley Fire Department and the Collbran Marshal had no comments submitted regarding this special use permit. Admin. Farrar recommends approval of the special use permit.

2) Public input was considered. Bill Wallace spoke to the board about believing that government should not be involved in these matters.
3) Public hearing closed at 7:17pm.
4) The Board deliberated on the special use permit. Mayor Jones asked if any board member was opposed to this; nobody was.
5) A motion, a second, and a roll call vote took place.

MOTION: Trustee Satterfield moved to approve the application of the special use permit for the Plateau Valley Hospital District to continue in their existing uses and with the addition of the veterinary hospital. Included in the motion is condition #3. Seconded byTrustee Stricklan.

ROLL CALL VOTE: 5 Yes votes - Dorman, Satterfield, Stricklan, Stewart, and Jones. 0 No votes. Motion passed.

NEW BUSINESS

Representatives from the Plateau Valley High School Robotics Club introduced themselves. They would like to conduct a "Halloween Experience" at the Collbran Auditorium. Their plan is to have three different things: a chili dinner, a haunted maze, and a children's area. They would like to have more than one night to use the building. Admin. Farrar suggested for them to get with the Public Works Department for their ideas on what they would like to set up inside the building; he also suggested that the Town waive the rental fees associated with their event.

MOTION: Trustee Stricklan moved to waive the rental fees associated with the use of the Auditorium for the P.V. Robotics Club to conduct their Halloween Experience. Seconded by Trustee Dorman.

NON-ROLL CALL VOTE: 5 Yes votes – 0 No votes.

Jeff Wendland, CPA presented the 2012 Municipal Audit for the Town of Collbran. He mentioned that the Town's financial statements are done according to Generally Accepted Accounting Principles. After meeting with Mayor Jones, Mayor Pro Tem Dorman, Administrator Farrar, and Treasurer/Clerk Phillips last week to review the audit, Mr. Wendland submitted the 2012 Audit to the State Auditor's Office before the deadline. Admin. Farrar stated to Board that the Town added to its operating reserves in the General Fund; the Water and Sewer Funds are headed in the right direction, but need to grow considerably more. Admin. Farrar and Mr. Wendland agree that the 2013 Audit will be ready in June 2014, so the Board will have more time to use that information to prepare for the 2015 Budget.

Administrator Farrar expressed his interest in continuing as Administrator with the Town of Collbran.

MOTION: Trustee Stricklan moved to approve Administrator Farrar to continue in his capacity with the Town. Seconded by Trustee Stewart.

ROLL CALL VOTE: 5 Yes votes - Satterfield, Stricklan, Stewart, Dorman, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA (not in attendance earlier in meeting)

Tamara Entwistle would like to apply to open a retail marijuana store according to State of Colorado Amendment 64. Admin. Farrar mentioned that the Town currently has a moratorium in place on medical marijuana and retail marijuana through July 2014. Ms. Entwistle asked if a retail marijuana question could be put on the ballot for the April 2014 General Election instead of waiting until of July and having a costly Special Election. There was a consensus that the retail marijuana topic will be on the agenda for the next Regular Meeting.

Mayor and Committee Reports.

none

Staff Reports.

Administrator Farrar reviewed meet & greet with DOLA (Colorado Department of Local Affairs) that he attended; grants for capital facilities and maintenance were discussed. DOLA stated that we were in a great position for grants since we have not received any for years. One of DOLA's priorities is priority-based budgeting. Admin. Farrar discussed economic development with DOLA; representatives will be in Collbran near the end of October to meet with him, the Board, and business people in the community.

Administrator Farrar quickly reviewed notes from Work Session last month. He also encouraged Board to attend Municipalities Dinner in Palisade on November 14.

Trustee Stricklan mentioned that the bridge on Main Street has been hit a few times by trucks; it needs to be repaired. Questions arose as to whether or not the Town should consider having a camera on the bridge, so we would know who to bill for damages. Admin. Farrar proposed that maybe we could meet with representatives from the trucking companies that drive through town to develop a rapport.

Approve Expenditures.

Trustee Stricklan questioned what the Marc S. Laird Construction streets expenditure was for. Treasurer/Clerk Phillips mentioned that it went with the Parkerson Construction streets expenditure; he would check the invoices and talk to Public Works and then e-mail him more details.

MOTION: Trustee Stricklan moved to approve Town expenditures from September 4, 2013 through October 1, 2013; seconded by Trustee Stewart.

ROLL CALL VOTE: 5 yes votes – Stricklan, Stewart, Dorman, Satterfield, and Jones. 0 no votes.

Motion passed.

<u>Adjournment.</u>

MOTION: Trustee Stewart move to adjourn the meeting; seconded by Trustee Stricklan.

NON-ROLL CALL VOTE: 5 yes votes – Stricklan, Stewart, Dorman, Satterfield, and Jones. 0 no votes.

Motion passed.

Meeting adjourned.