

Collbran Board of Trustees Meeting Minutes

Tuesday, February 4, 2014

Regular Meeting

7:00 PM Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00pm by Mayor Frank Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Stricklan, Stewart, Dorman, Satterfield, and Mayor Jones.

ABSENT: None

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, and William Puccini.

APPROVAL OF MINUTES

MOTION: Trustee Satterfield moved to approve the minutes from January 7, 2014; seconded by Trustee Stricklan.

ROLL CALL VOTE: 5 Yes votes– Stewart, Dorman, Satterfield, Stricklan, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

None

NEW BUSINESS

PUBLIC HEARING: Liquor License Renewal – Grand Mesa Tavern (1006 High Street)

Admin. Farrar reminded the Board that last summer there were allegations of excessive noise and public intoxication that were presented to staff and which eventually came before the Board. Admin. Farrar pointed out that Grand Mesa Tavern presented a plan to the Trustees about how they were going to rectify the problems. Mayor Jones stated that the situation has seemed to stabilize since then, but that the Grand Mesa Tavern needs to continue to stay focused to ensure that difficulties do not arise this year. The Trustees underscored the fact that the license could come up for review if problems continued.

MOTION: Trustee Satterfield moved to approve the liquor license renewal of the Grand Mesa Tavern; seconded by Trustee Stewart.

ROLL CALL VOTE: 5 yes votes – Dorman, Satterfield, Stricklan, Stewart, and Jones. 0 no votes. Motion passed.

PATRICK NOEL (D Bar J, 108 Main Street) DISCUSSION REGARDING WATER/SEWER RATES.

Admin. Farrar explained that Patrick Noel had called to say that he could not make the meeting, and that he would like to attend next month's meeting. Mr. Noel sent a letter requesting abatement of water and sewer charges for the D bar J restaurant on Main Street. His letter noted that the building has been closed for several months and would like a break on his water/sewer bill. Admin. Farrar told the Board the Town Code does not include a provision for abating bills. Mr. Noel's sewer rate is calculated annually based on the previous winter water (in-house) use and therefore, the bill reflects an occupied business. The Board reviewed the water use data provided by Admin. Farrar. Admin. Farrar said that he will work with staff and Mr. Noel to evaluate billing options. If Mr. Noel is still not satisfied, he can appear before the Trustees at the March Regular Meeting.

DISCUSSION ABOUT ADDITIONAL APRIL 2014 ADVISORY QUESTION ON RETAIL MARIJUANA.

Mayor Jones said he received a public inquiry about whether a ballot question on the April election could include a question about ownership of real property in Collbran in conjunction with the advisory question about retail marijuana. The purpose of the question would be to provide additional information to the Trustees about where votes might be coming from with regard to the marijuana question. Town Attorney Jim Neu noted in his, to the board that he did not recommend placing this additional question on the ballot. Administrator Farrar reminded the Trustees that the final decision was up to the Trustees and what they felt was best for the community. Other options such as a community meeting or door to door canvassing were discussed as alternatives to understand the desires of Collbran with regard to retail marijuana. The consensus of the Board was to not include a second advisory question on the April 2014 ballot.

CONTRACT FOR BUILDING INSPECTION SERVICES WITH MESA COUNTY.

Admin. Farrar said this is a renewal of the existing Mesa County inspection services contract. The town has contracted with the County for building inspection for a number of years and the service is paid for through permit fees. Trustee Satterfield mentioned that this is a much better alternative than having the Town staff up and fund a building official position. Admin. Farrar said that he has seen it work smoothly with Mesa County since he has been here.

MOTION: Trustee Satterfield moved to approve the contract renewal with Mesa County regarding building inspection services and authorizing the Mayor to sign the contract; seconded by Trustee Stricklan.

ROLL CALL VOTE: 5 yes votes – Satterfield, Stricklan, Stewart, Dorman, and Jones. 0 no votes. Motion passed.

REPORTS

Admin. Farrar discussed the topic of snow removal and the challenges posed by vehicles parked on the streets. Trustee Satterfield reviewed previous issues discussed by the Trustees on this topic. Mayor Jones and the rest of the Board join in on the conversation. Marshal Appelhanz offered his

input on the issue of vehicles and snow removal. Admin. Farrar mentioned that he will look into the town's parking regulations and other options. He will continue to monitor the situation as the winter progresses.

Admin. Farrar informed the Board that approximately \$3,200 to \$3,300 is needed to repair problems with the backhoe. The Board discussed the topic and agreed it needs to be fixed.

Trustee Stewart asked a few questions regarding students doing community service hours on a volunteer basis.

Admin. Farrar promoted the Municipalities Dinner in Grand Junction on February 6 as well as the CIRSA lunch in Glenwood Springs on April 14.

Admin. Farrar briefly reviewed the January 28 Collbran Economic Development Meeting and invited the Trustees to the February 12 Economic Development Meeting at Collbran Town Hall.

Admin. Farrar said that he and Marshal Appelhanz will be going to DeBeque February 13 to meet with Communications Center representatives to discuss issues and concerns. As of the beginning of the year, the Town has to pay over \$900 per month to the Grand Junction Communications Center to cover Collbran's portion of dispatch costs. Admin. Farrar noted that the Town received a communication from their board that the services were going to be cut back. The Board, Admin. Farrar, and Marshal Appelhanz discussed issues related to this topic.

Mayor Jones mentioned that a Town Regular Election is coming on April 1. He encouraged anybody interested in running for a seat on the Board to do so. The Board briefly discussed the election.

APPROVE EXPENDITURES

Trustee Stricklan asked what the company named "Galls" was; Marshal Appelhanz mentioned that he uses them for some of his supplies and uniforms.

Trustee Stricklan also asked about Gold Supplies; Treasurer/Clerk Phillips commented that the items were cleaning supplies purchased by Public Works.

Trustee Stricklan checked on the expenditure for the Colorado Department of Labor and Employment; he surmised that it was an unemployment payment which was confirmed to him.

Trustee Stricklan asked about the Public Works expenditure that came from California Contractors Supplies; Treasurer/Clerk Phillips offered to retrieve the invoice so we could see what it was, but Trustee Stricklan said not to worry about it.

Trustee Stricklan asked Marshal Appelhanz if his purchases for the month were for the new position of Deputy Marshal. Trustee Stricklan asked whether any of these items were in the Marshal's Department inventory from the previous Deputy Marshal. Marshal Appelhanz explained that it was necessary to purchase new items for various reasons.

MOTION: Trustee Satterfield moved to approve Town expenditures from January 8, 2014 through February 4, 2014; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 yes votes – Stricklan, Stewart, Dorman, Satterfield, and Jones. 0 no votes. Motion passed.

EXECUTIVE SESSION: For the purpose of discussing matters relating to personnel under C.R.S. Section 24-6-402(4)(b).

MOTION: Trustee Stricklan moved to enter into Executive Session; seconded by Trustee Satterfield.

Mayor Jones stated that it is February 4, 2014 at 8:05pm and that he is the presiding officer for the Executive Session. He also stated that the Session will be recorded and that those present are himself, Trustee Satterfield, Trustee Stricklan, Trustee Dorman, Trustee Stewart, Marshal Appelhanz, Admin. Farrar, and Treasurer/Clerk Phillips.

ROLL CALL VOTE: 5 yes votes – Stewart, Dorman, Satterfield, Stricklan, and Jones. 0 no votes. Motion passed.

Mayor Jones stated that the Board is going into Executive Session for discussion of a personnel matter under C.R.S. Section 24-6-402(2)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees.

THE EXECUTIVE SESSION COMMENCES

THE EXECUTIVE SESSIONS ADJOURNS

Mayor Jones noted that the time was 8:39pm and that the Executive Session has concluded.

ADJOURN

MOTION: Trustee Satterfield moved to adjourn the Regular Meeting; seconded by Trustee Stewart.

ROLL CALL VOTE: 5 yes votes – Stewart, Dorman, Satterfield, Stricklan, and Jones. 0 no votes. Motion passed.

The Regular Meeting adjourned at 8:40pm.

Approved

Attest