

Collbran Board of Trustees Meeting Minutes

Tuesday, March 4, 2014

Regular Meeting

7:00 PM Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00pm by Mayor Pro Tem JoLynn Dorman. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Stricklan, Stewart, Satterfield, and Mayor Pro Tem Dorman.

ABSENT: Mayor Jones

OTHERS PRESENT: Administrator Farrar, Town Attorney Jim Neu, Treasurer/Clerk Phillips, Marshal Appelhanz, Wayne P. Bankert (Piceance Energy), Rebecca Schowalter, Ami Hightower, Sarah Currier, Sarah Foss, Landyn Croy, and Tammy Clark.

APPROVAL OF MINUTES

MOTION: Trustee Stricklan moved to approve the minutes from February 4, 2014; seconded by Trustee Satterfield.

ROLL CALL VOTE: 4 Yes votes– Stewart, Satterfield, Stricklan, and Dorman. 0 No votes.

Motion passed.

PERSONS PRESENT NOT ON AGENDA

Wayne Bankert with Piceance Energy, a subsidiary of Laramie Energy, mentioned that they own Hawxhurst Ranch. He said that they had a Watershed Permit from the Town of Collbran approved in 2011. Seven wells are included in that permit. Two wells are drilled and completed, and five are drilled but not completed. Mr. Bankert says they plan on returning to the area within three weeks to a month to finish the two wells to put them online. He mentioned that they had taken over the assets from Delta Petroleum in 2012, and have spent time up in the Vega area because of that. There is one well in that area that they plan on completing also. Mr. Bankert said he plans on attending the April Regular Meeting to update the Trustees on their progress.

NEW BUSINESS

FFA (Future Farmers of America) PRESENTATION

Sarah Foss (FFA local chapter President), Sarah Currier (FFA local chapter Secretary), Landyn Croy (FFA local chapter Sentinel) began the presentation. They were interested in maintaining the landscaping on the main thoroughfare as well as the potted plants in exchange for a \$1,000 donation. A proposal provided to the Board in their packet showed where the money would be spent. The FFA representatives stated that the purpose of this project would be to beautify the Town, teach the students entrepreneurial skills, and bring the FFA and the Town closer together.

MOTION: Trustee Stewart moved to approve the donation of \$1,000 to the local chapter of the FFA; seconded by Trustee Satterfield.

ROLL CALL VOTE: 4 yes votes – Satterfield, Stricklan, Stewart, and Dorman. 0 no votes. Motion passed.

Ruth Shepardson (teacher) spoke briefly about the FFA program, filling in any gaps that the students might have missed in their presentation. She also invited the Board to an informational session on March 26 at 7pm; it will start at the Media Center (P.V. School) and then move over to the Ag Building to see what the students are working on. She then thanked the Board.

BOARD OF PARK MANAGERS - DISCUSSION & APPOINTMENTS.

Admin. Farrar explained that several letters of interest have arrived to be appointed to the BOPM. Mayor Pro Tem Dorman mentioned that she was appointed to the BOPM last year, but had not received notification of any meetings. Tammy Clark stepped forward and mentioned that she has been the Chair of the BOPM for several years. Mrs. Clark said that the BOPM was established in association with the Fairgrounds deed from the 1920s. BOPM was established to oversee the Fairgrounds and the upkeep. She understood from the previous Administrator that the Town was pursuing formation of a park and recreation district and the district might become the new funding source for the Fairgrounds and would deal with management of the facility. Administrator Farrar said that the District concept was moving slowly because there was not a strong citizen push for it at this point. Mrs. Clark suggested a workshop be set up between the Town Board and the BOPM. Attorney Neu mentioned that after a new Board is seated after the April election, a workshop should be held.

MOTION: Trustee Satterfield moved to approve the appointment to the Board of Park Managers the individuals that have expressed interest in writing and in person (Tamera Clark, Beau Addison, Vickie Stroh, Ben Nichols III, Rebecca Schowalter, and Ami Hightower); seconded by Trustee Stewart.

ROLL CALL VOTE: 4 yes votes – Stricklan, Stewart, Satterfield, and Dorman. 0 no votes. Motion passed.

Admin. Farrar set a date of April 15th at 6pm for the Board of Trustees/BOPM Workshop.

SET DATE FOR APRIL 2014 REGULAR MEETING.

MOTION: Trustee Satterfield moved to approve changing the date for the Board of Trustees April 2014 Regular Meeting from April 1 to April 8; seconded by Trustee Stricklan.

ROLL CALL VOTE: 4 yes votes – Stewart, Satterfield, Stricklan, and Dorman. 0 no votes. Motion passed.

REPORTS.

Admin. Farrar mentioned that P.V. Athletic Booster Club's Safe Prom had sent in a request for a donation. Rebecca Schowalter said that the Prom is April 26 and Safe Prom will go from 12am – 3am at the Community Center in Mesa. She also mentioned that on next Friday, a 3-on-3 basketball game fund raiser as well as a dessert auction is taking place and the Board is invited. Trustee Satterfield mentioned that the Town had given \$1,000 to the Safe Prom in past years. Trustee Stricklan asked Rebecca Schowalter if Safe Prom had received \$1,000 in the past. She acknowledged that Safe Prom had not received \$1,000 but would welcome it.

MOTION: Trustee Stewart moved to approve a donation of \$1,000 to the P.V. Athletic Booster Club's Safe Prom; seconded by Trustee Satterfield.

ROLL CALL VOTE: 4 yes votes – Stewart, Satterfield, Stricklan, and Dorman. 0 no votes. Motion passed.

Admin. Farrar discussed the topic of standard operating procedures on flooding and flood preparation. He mentioned that he could not find a specific document on flood preparation. The Board's packet included a current snowpack report for state watersheds; it is currently 127% of normal. Admin. Farrar mentioned that it could still go up depending on the weather. He has left a message with Andrew Martsof of the Mesa County Emergency Management Office in the hope that we could coordinate with them and be ready in case of a flood. Admin. Farrar said that Keith Encke of Public Works said that in the past notice was given to the residents adjacent to the creeks; sand and bags would be available to those who need them. He believed that Mesa County provided a similar service to county residents. Trustee Satterfield recommended communication with Curt White of the Collbran Job Corps, who is on the Emergency Response Team.

Admin. Farrar reported that he and Marshal Appelhanz recently attended the Communications Center meeting in DeBeque. They met with the Communications Center staff and they discussed the fees required from the Town and the subsequent notice that service was to be curtailed. Admin. Farrar directed the Board's attention to the 1997 Intergovernmental Agreement provided in the packet. He noted that Collbran does not have voting rights on the Comm. Board. Admin. Farrar made it clear to the Communications Center staff that Collbran wanted voting rights on the Board. DeBeque also had the same request. Admin. Farrar gave credit to the Communications Center staff for being informative and helpful. He said Collbran should meet with the Comm. Board to discuss revising the Intergovernmental Agreement. Town Attorney Neu said that he would assist as needed.

Admin. Farrar reported on the two Economic Development meetings that took place in February; minutes were provided in the Board's packet. He said that the newly formed EDC (Economic Development Council) needs to take the lead along with the business community and the Town will assist and facilitate. He said things are moving in a positive direction. Another meeting is scheduled for March.

Admin. Farrar brought up, per Mayor Jones request, the topic of Encana requesting a waiver on submission of water quality monitoring tests. As noted at a prior Trustee meeting, Encana asked for a waiver because the closest monitoring well was a dry hole and the private landowner on whose

property the water testing was conducted did not want the results released. Admin. Farrar sent Encana a letter per the direction of the Trustees, that the requirement would not be waived because the Town had no water test results and without documentation Collbran had no basis to consider waiving the tests. He stated that Collbran must insure high quality water standards for the community.

APPROVE EXPENDITURES

MOTION: Trustee Stricklan moved to approve Town expenditures from February 5, 2014 through March 4, 2014; seconded by Trustee Satterfield.

ROLL CALL VOTE: 4 yes votes – Satterfield, Stricklan, Stewart, and Dorman. 0 no votes. Motion passed.

Marshal Appelhanz mentioned to the Board that he took the EMT course, passed the EMT exam, and has his national certification.

EXECUTIVE SESSION: For the purpose of discussing matters relating to personnel under C.R.S. Section 24-6-402(4)(b) and C.R.S. Section 24-6-402(2)(f).

Town Attorney Neu said that he would entertain a motion to go into Executive Session for the purpose of discussing matters relating to personnel under C.R.S. Section 24-6-402(4)(b) and C.R.S. Section 24-6-402(2)(f).

MOTION: Trustee Satterfield moved to enter into Executive Session as previously described by Town Attorney Neu; seconded by Trustee Stricklan.

ROLL CALL VOTE: 4 yes votes – Stricklan, Stewart, Satterfield, and Dorman. 0 no votes. Motion passed.

THE EXECUTIVE SESSION COMMENCES

MOTION: Trustee Stricklan moved to adjourn the Executive Session; seconded by Trustee Satterfield.

ROLL CALL VOTE: 4 yes votes – Stewart, Satterfield, Stricklan, and Dorman. 0 no votes. Motion passed.

THE EXECUTIVE SESSION ADJOURNS

ADJOURN

Through acclamation, the Regular Meeting adjourned.

The Regular Meeting adjourned at 8:33pm.