

## **Collbran Board of Trustees Meeting Minutes**

**Tuesday, April 8, 2014**

**Regular Meeting**

**7:00 PM Collbran Town Hall**

The regular meeting of the Collbran Board of Trustees was called to order at 7:00pm by Mayor Jones. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees: Stewart, Dorman, and Mayor Jones.

**ABSENT:** Trustees: Stricklan and Satterfield.

**OTHERS PRESENT:** Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Brian Mitchell, Rebecca Schowalter, Tamara Entwistle, Vic Sturm, Bird Roark, Chad Entwistle, Brenda Wedding, Elario Entwistle, Patty Sturm, Anita Dennison, LeRoy Gutierrez, Sylvia Spangler, and Margaret Eversole.

### **APPROVAL OF MINUTES**

**MOTION:** Trustee Dorman moved to approve the minutes from March 4, 2014; seconded by Trustee Stewart.

**ROLL CALL VOTE:** 3 Yes votes– Dorman, Stewart, and Jones. 0 No votes.

**Motion passed.**

### **APPROVE EXPENDITURES**

**MOTION:** Trustee Stewart moved to approve Town expenditures from March 5, 2014 through April 8, 2014; seconded by Trustee Dorman.

**ROLL CALL VOTE:** 3 yes votes – Stewart, Dorman, and Jones. 0 no votes. Motion passed.

### **ADMINISTER OATH OF OFFICE FOR MAYOR AND TRUSTEES**

Treasurer/Clerk Phillips administered the Oath of Office to Mayor Frank Jones. Mayor Jones administered the Oath of Office to Trustees Rebecca Schowalter, Vic Sturm, and Tamara Entwistle.

### **THANK YOU TO OUTGOING TRUSTEES**

Admin Farrar thanked Trustees JoLynn Dorman and Kelly Stewart for their time and effort and service to the Town. Those in attendance gave them a round of applause. Mayor Jones mentioned that Trustees Dorman and Stewart have served faithfully for the past two years.

## **PERSONS PRESENT NOT ON AGENDA**

Jim Fritz spoke about medical marijuana, past issues with the State of Colorado, and revenue possibilities for the Town.

Johann Frederick Feller said that he wants the Town to have marijuana sales/facilities.

## **PUBLIC HEARING**

**Special Event Permit Application. Plateau Valley Cattlewomen – Anita Dennison. May 3, 2014 at the Collbran Auditorium.**

Mayor Jones opened the public hearing.

Anita Dennison, President of the Plateau Valley Cattlewomen Association mentioned that there would not be an open bar. She said that Grand Mesa Tavern has been hired to serve the alcohol. A ticket to their May 3<sup>rd</sup> event (Stockgrowers' Banquet & Ball) would entitle the individual to two drinks (beer or wine).

Mayor Jones invited public comment on the liquor license. The public attending the meeting spoke in favor of the permit. There were no comments in opposition.

Marshal Appelhanz and Admin. Farrar asked Anita Dennison a few questions. She said that the serving of alcohol would only be needed for a two hour period (5:30pm-7:30pm); the dance starts at 8:00pm. She said that they will have someone at the door to prevent alcohol from leaving the premises.

Mayor Jones closed the public hearing.

Mayor Jones asked for any Trustee comments; there were none.

**MOTION: Trustee Sturm moved to approve the Special Event Permit for the Plateau Valley Cattlewomen on May 3, 2014 at the Collbran Auditorium from 5:30pm to 7:30pm for malt, vinous, and spirituous liquor to be served; seconded by Trustee Entwistle.**

**ROLL CALL VOTE: 4 yes votes – Entwistle, Sturm, Schowalter, and Jones. 0 no votes. Motion passed.**

## **NEW BUSINESS**

### **PLATEAU VALLEY SCHOOL ACCOUNTABILITY BOARD PRESENTATION**

LeRoy Gutierrez, Principal of Plateau Valley Secondary School; along with Bird Roark, Secondary Accountability President; and parents in the audience wanted to thank Marshal Appelhanz for his help and presence at Plateau Valley School. A round of applause ensued. Marshal Appelhanz expressed his appreciation for being recognized. Another round of applause took place.

## **APPOINTMENT OF MAYOR PRO-TEM**

Mayor Jones asked for any suggestions from the Board. Nobody present volunteered to be a candidate for Mayor Pro-Tem. Those present thought Trustee Stricklan would be a good choice since he is the only current returning Trustee on the Board.

**MOTION: Trustee Schowalter moved to approve the appointment of Trustee Eugene L. Stricklan to serve as Mayor Pro-Tem; seconded by Trustee Entwistle.**

**ROLL CALL VOTE: 3 yes votes – Sturm, Schowalter, and Entwistle. Mayor Jones abstained. 0 no votes. Motion passed.**

**RESOLUTION NO. 2, SERIES 2014: A Resolution of the Board of Trustees of the Town of Collbran, Colorado Appointing the Town Attorney, Municipal Judge, Town Clerk, and Town Treasurer.**

Mayor Jones stated that this is an annual renewal to reappoint the following Town officers: Jim Neu of Karp, Neu, Hanlon, P.C. as Town Attorney; Judge Gregory Mueller as Municipal Judge; and Jeff Phillips as Town Treasurer/Clerk.

**MOTION: Trustee Sturm moved to approve Resolution No.2, Series 2014 as stated; seconded by Trustee Entwistle.**

**ROLL CALL VOTE: 4 yes votes – Schowalter, Entwistle, Sturm, and Jones. 0 no votes. Motion passed.**

**UCD SCOPE OF SERVICES DOWNTOWN DESIGNS**

Admin. Farrar mentioned that Cowboy Christmas and its success in Collbran last year initiated the progress towards economic development in town. Economic Development Meetings have been conducted in recent months, and out of those efforts, the Economic Development Council (EDC) was established. Clint Dennison is in charge of the events activities for the EDC, and Ernie Shrope is the Council's chairman. A subcommittee of the organization is the Downtown Development Committee. A revolving loan fund is desired so grant money could be obtained to make improvements to downtown Collbran. Admin. Farrar gave the Board examples of downtown design concepts developed by the University of Colorado, Denver (UCD) in other communities. Concepts included streetscapes for the public realm and storefront redesigns for private businesses. Admin. Farrar said the project would cost \$3,200; \$1,600 from the State of Colorado and \$1,600 from the Town of Collbran. He mentioned that public involvement and input would be key components of the work. Angie Taylor of the EDC expressed her support of the project. Mayor Jones spoke about the potential long-term benefits a project like this would have for Collbran.

**MOTION: Trustee Entwistle moved to appropriate \$1,600 for matching funds and to draw up a contract with the University of Colorado, Denver; seconded by Trustee Schowalter.**

**ROLL CALL VOTE: 4 yes votes – Entwistle, Schowalter, Sturm, and Jones. 0 no votes. Motion passed.**

### **US. AIR MAGAZINE PAGE.**

Mayor Jones stated that the June issue of U.S. Airways Magazine will highlight Mesa County. Mesa County approached the Town of Collbran to see if we wanted to participate. Admin. Farrar mentioned that a Collbran page in the issue could have 250 words of text and three photographs for \$3,700. Mayor Jones believes that the article could generate interest in the Town and be a draw. Trustee Entwistle expressed concern about promoting the Town before Collbran is ready to accommodate all who might come so that people are not disappointed. Trustee Schowalter asked if Heritage Days could be featured in the article because the publication comes out in June just prior to the event. Vega Reservoir was also mentioned as well as Cowboy Christmas. Trustee Schowalter suggested approving funds for the magazine page at this meeting so the details of how the article could be discussed at the April 16 Board of Trustee work session. Admin. Farrar noted that it is hard to predict the number of people that will travel to Collbran as a result of the article or how we might accommodate them. However, he said that this opportunity is rare and it is better to do something now than to wait. Discussion took place about whether Vega State Park or Powderhorn might contribute funding. Admin. Farrar mentioned that DeBeque was interested, but they had not yet committed. Comments were made that teaming up with other locations would dilute Collbran's. Margaret Eversole thought that it might be better to use the funding to advertise in Grand Junction instead. Kelly Stewart and Angie Taylor said that it is worth investing in U.S. Airways Magazine because this was a unique opportunity. Trustee Entwistle supported getting the word out about Collbran, but was dubious about the article because it might be premature to proceed. Trustee Schowalter suggested highlighting Heritage Days and the businesses that support the event. Admin. Farrar read a list of the 29 Mesa County entities that were investing in magazine pages. To date, 46 pages have been purchased.

**MOTION: Trustee Schowalter moved to approve the appropriation of \$3,700 for the U.S. Airways Magazine article; seconded by Trustee Sturm.**

**ROLL CALL VOTE: 3 yes votes – Sturm, Schowalter, and Jones. 1 no vote - Entwistle. Motion passed.**

### **MAYOR REPORT**

Mayor Jones mentioned the donation thank you letters received from Hope West and P.V. Athletic Booster Club (Safe Prom). He also urged the Trustees to attend CML and CIRSA workshops when they are able.

### **ADMINISTRATOR REPORT**

Admin. Farrar reviewed the two-part work session scheduled for April 16 that will include the Board of Park Managers and a Board of Trustee elected officials orientation.

Admin Farrar said that the executive session on the agenda was not needed.

Marshal Appelhanz introduced Brian Mitchell the Town's new Code Enforcement employee who will attend the police academy later in the year and upon successful completion, will become the Town's Deputy Marshal.

**ADJOURN**

**MOTION: Trustee Sturm moved to adjourn the Regular Meeting; seconded by Trustee Entwistle.**

**NON-ROLL CALL VOTE: 4 yes votes – Schowalter, Entwistle, Sturm, and Jones. 0 no votes. Motion passed.**

The Regular Meeting adjourned at 9:10pm.