

Collbran Board of Trustees Meeting Minutes

Tuesday, June 3, 2014

Regular Meeting

7:00 PM Collbran Town Hall

The regular meeting of the Collbran Board of Trustees was called to order at 7:00pm by Mayor Pro Tem Dorman. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees: Entwistle, Sturm, Schowalter, and Mayor Pro-Tem Dorman.

ABSENT: Mayor Jones.

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Brian Mitchell, Gene Stricklan, and Kendall Wilcox.

APPROVAL OF MINUTES

MOTION: Trustee Sturm moved to approve the minutes from the Regular Meeting on May 6, 2014; seconded by Trustee Schowalter.

ROLL CALL VOTE: 4 Yes votes–Sturm, Schowalter, Entwistle, and Dorman. 0 No votes.
Motion passed.

PERSONS PRESENT NOT ON AGENDA

Gene Stricklan said that the recent mudslide was a reminder for the community that we need a warning system for emergencies. He said there used to be a siren in Town that he believes is still around. Admin. Farrar asked Marshal Appelhanz if he knew where it is; he said it is in the corner of the fire station. Trustee Schowalter asked why it was taken down; Marshal Appelhanz mentioned that it was taken down when the new fire station was built. Marshal Appelhanz said that the siren weighs over 1,000 lbs. He mentioned that with today's technology, there are sirens considerably lighter that would still be as loud as the old one. Admin. Farrar mentioned that he had talked with Mayor Pro Tem Dorman about putting together an emergency plan that would be simple to read and with maps included. Also, it would address who can activate the siren. Admin. Farrar suggested that the emergency plan should include a once a year practice exercise.

Admin. Farrar indicated that on Thursday, June 5 there will be a second community meeting concerning the mudslide; this time it will be at Plateau Valley School. Two weeks later, Red Cross and NOAA plan to have a meeting at the Collbran Auditorium about emergency preparedness as an individual; also to be discussed is if any residents would like to be weather spotters. Kendall Wilcox spoke a few minutes about weather stations; he said his dad used to work for the National Weather Service. He also brought up the topic of fiber optic cable.

Kendall Wilcox commented that he was considering donating his cable company to the Town in order to be eligible for grants. Admin. Farrar said that he could discuss it with him.

FFA PRESENTATION

No members of the FFA were present at the meeting.

PUBLIC HEARING

Special Event Permit Application. Plateau Valley Heritage Days Rodeo Committee - Tamera Clark. July 3, 2014 and July 4, 2014 at the Collbran Fairgrounds.

Tamera Clark was not present for the hearing; no other members of the Heritage Days Committee were present. Admin. Farrar noted that there were some questions about the special event that needed to be addressed. He wanted to know if the area for the Beer Garden will be a controlled space with fencing, that the entrance/exit to the controlled space would be supervised, and if something like a wristband would be used to show if IDs had been checked. Marshal Appelhanz commented that the fencing would need to be 6-foot chain link. Admin. Farrar recommended that the Board conditionally approve the permit pending the questions being answered in writing to staff by Tamera Clark. Trustee Entwistle was wondering if just beer will be sold, or if other liquor will be too. Marshal Appelhanz mentioned that in the past they have served just beer. Admin. Farrar said he will make sure that question is answered as well. Treasurer/Clerk Phillips asked Marshal Appelhanz if the orange construction fence had ever been used; he said it hasn't been used and it can't be used because it is not tall enough.

Mayor Pro-Tem Dorman mentioned that she would entertain a motion from the Board to conditionally approve the Special Event Liquor Permit.

MOTION: Trustee Schowalter moved to conditionally approve the Special Use Permit for the Plateau Valley Heritage Days Rodeo Committee for July 3, 2014 and July 4, 2014 at the Collbran Fairgrounds. The conditions being: Rigid-type fencing is to be used to define the perimeter of the Beer Garden; there is to be only one entry point to the Beer Garden; somebody needs to be watching the area, in particular the entrance to check identification; wristbands or something similar are to be used for customers to ensure compliance; and to verify that beer will only be served. Motion seconded by Trustee Entwistle.

ROLL CALL VOTE: 4 Yes votes – Schowalter, Entwistle, Sturm, and Dorman. 0 No votes. Motion passed.

DISCUSSION ABOUT MUNICIPAL CODE AMENDMENT ALLOWING STREET VENDING LICENSES

Admin. Farrar indicated that street vending licenses are fairly common in communities. He said that he could put develop an ordinance that fit Collbran's needs. Admin. Farrar suggested that an ordinance include a requirement that a street vendor selling the same type of product as a business in Town must be located a certain distance away from the business. Street vendors would have to be in properly zoned areas, and they would be required to get permission to be located on Town or private property. Trustee Entwistle wondered if it would affect the space that Heritage Days uses for the Fourth of July holiday.

Admin. Farrar commented that those events might be set up differently for street vendors to ensure Heritage Days isn't affected negatively. The Board agreed that the staff should bring them an ordinance for consideration at a future meeting.

DISCUSSION ON POLICIES ON FEES & INSURANCE FOR FAIRGROUNDS & AUDITORIUM

Admin. Farrar mentioned that he had talked to CIRSA (Colorado Intergovernmental Risk Sharing Agency), and that they recognize that a small non-profit or fundraising effort probably will not rent a Town facility if they have to obtain insurance. He said it is a balancing act between that and the risk exposure for the Town. Admin. Farrar suggested that events with 75 or fewer participants, no alcohol served, and no paid admission would be exempt from the insurance requirement. A private wedding or a memorial service would be exempted as well. Admin. Farrar asked for Board input. He made it clear that the Town cannot extend its insurance to non-town events. Trustee Schowalter asked about Heritage Days and whether or not they had an insurance policy and if it covered the street dance and activities on Main Street. Trustee Entwistle said that it was her experience in the past that Heritage Days had insurance for all of their events. More discussion ensued. The topic of the street dance for the Fourth of July holiday came up and whether or not there might be any issues with people having alcohol with them. Admin. Farrar asked the Board if they thought 75 people was a reasonable cutoff above which insurance would be required; the Board concurred. He mentioned exceptions would be when alcohol is served, and also when the event presents a hazard to spectators, like rodeos, motorized sports, pyrotechnics, etc. Trustee Schowalter asked if the Gymkhanas at the Fairground have insurance; Admin. Farrar said that they do. He said CIRSA does not differentiate between Gymkhanas, rodeos, other equine events, etc; they are all higher risk exposures and should be insured. Admin. Farrar mentioned that he will put together a more formal policy and share it with the Board. Trustee Sturm asked Admin. Farrar if an ordinance could be put together dealing with the open trash trailers in Town. Marshal Appelhanz said that he and the Town's Code Enforcement employee, Brian Mitchell, have been keeping a lookout for those types of violations. He said that the bigger problem seems to be people who are placing trash into dumpsters that don't belong to them. Trustee Sturm mentioned that his concern was that bears would be attracted to Town with trash just sitting around. Marshal Appelhanz indicated that the Municipal Code does include language about maximum time limits for trash/garbage stored on private property, so that makes it more difficult to enforce. Admin. Farrar noted that some towns have ordinances that make theft of services (such as placement of trash in private dumpsters) a crime. He said he will bring the Board an ordinance to address this issue.

CONSIDERATION OF BUDGET APPROPRIATION TO PURCHASE AEDs (defibrillators) & PROVIDE STAFF CPR TRAINING

Marshal Appelhanz said that it has been shown that quick response and access to defibrillation, and and/or CPR can save lives. He proposed the purchase of AEDs (defibrillators) for placement in a Public Works vehicle and one in Town Hall. He said there is currently one in each of the Marshal vehicles; a life has been saved already because of this. Marshal Appelhanz noted that each AED costs \$1,500. He mentioned that he would like to see the Public Works employees be CPR certified. He said it is a four-hour course that costs \$55 per student and can be conducted at Town Hall. Quick access to defibrillation and fast CPR will save lives. Trustee Schowalter asked where the two desired AEDs would be. Marshal Appelhanz said that he already has one in two different Marshal vehicles, and he would like to purchase one for a Public Works vehicle and one for Town Hall. Trustee Entwistle agreed with placing an AED in a Public Works vehicle, but did not think one was necessary in Town Hall because of the availability in Public Works and the Marshal's office. Trustee Sturm supported the idea of purchasing two AEDs. Trustee Schowalter commented that since they weren't budgeted, maybe we could purchase one AED for a Public Works vehicle and budget the one for Town Hall next year. On the topic of CPR training, Trustee Sturm believes that Public Works employees definitely need to be certified. Admin. Farrar informed the Board that he would prefer a motion if the expenditure was to be approved because the expense is not budgeted.

MOTION: Trustee Schowalter moved to approve purchasing one AED for a Public Works vehicle, and to pay for the Town employees to be trained and certified in CPR; seconded by Trustee Entwistle.

ROLL CALL VOTE: 4 Yes votes – Entwistle, Sturm, Schowalter, and Dorman. 0 No votes. Motion passed.

ORDINANCE NO. 1, SERIES 2014 – AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO EXTENDING THE TEMPORARY BAN ON THE OPERATION OF MARIJUANA ESTABLISHMENTS PURSUANT TO AMENDMENT 64 UNTIL JULY 15, 2015

Admin. Farrar indicated that Town Attorney Jim Neu revised the ordinance to ensure that the definitions aligned with the state statute. Trustee Entwistle asked about Section 3a. She wanted to know about where it mentions the term "marijuana" excluding industrial hemp. Admin. Farrar indicated that he could contact Town Attorney Jim Neu about that if she would like. Trustee Entwistle mentioned that someone in Town was interested in growing hemp. Her concern was whether or not the moratorium included the entire contents of Amendment 64, or if hemp would be okay in the Town. Mayor Pro Tem Dorman asked the Board if they wanted to wait on the ordinance until more clarification was provided. Trustee Entwistle mentioned that she was okay with hemp being excluded from the moratorium, and she agreed to proceed.

MOTION: Trustee Sturm moved to approve Ordinance No. 1, Series 2014 as presented; seconded by Trustee Entwistle.

ROLL CALL VOTE: 4 Yes votes – Sturm, Schowalter, Entwistle, and Dorman. 0 No votes. Motion passed.

ADMINISTRATOR REPORT

Admin. Farrar talked to USDA through Grand Valley Power and they said the median income of the Plateau Valley is approximately \$58,000 per year. Admin. Farrar believes that amount seems very high. With a \$58,000 median household income, the USDA said that Collbran would only be eligible for a 15% grant. Admin. Farrar believed that it wasn't worth the trouble to go through the federal grant process for 15% funding; the Board concurred. Trustee Entwistle brought up the topic of the Servicewomen's Memorial and that there are many grants out there to obtain for it. She said she would look into it.

MAYOR REPORT

Mayor Pro Tem Dorman summarized her helicopter tour over the recent West Salt Creek mudslide with Governor Hickenlooper and Congressman Scott Tipton. She remarked about the size of the massive slide. Marshal Appelhanz mentioned that West Salt Creek was not flowing below the slide, but East Salt Creek was. Admin. Farrar commented that the lower flows in Plateau Creek will give the drainage additional capacity to handle unexpected flows if water were to exit the slide area.

ADMINISTRATOR REPORT

Admin. Farrar discussed the meeting he had with the Mesa County Sheriff's Department in Grand Junction in the days following the mudslide. He said he had wanted hold a community meeting as soon as possible (that Thursday) after the landslide (May 29); the Sheriff's Department proposed meeting the following week on Thursday, June 5. Admin. Farrar underscored the importance of the meeting on May 29 and asked the Sheriff's Department and the other agencies to participate as well as holding another meeting on June 5. Agencies agreed to that schedule. Admin. Farrar said it was one of the best public meetings he has ever attended. He estimated that 400 people were there. Admin. Farrar said that the Army corps of Engineers were placing instruments in the area to monitor the mudslide. He informed the Mesa County Sheriff's Department that he needed daily updates on any mudslide-related news. He commented that the community meeting provided important accurate information that has helped to calm the initial panic and to quell some of the rumors/misinformation. Admin. Farrar said that he would be working on an emergency plan for the Town to help prepare us in case of a disaster in the future; the landslide was a wake-up call for everyone. He mentioned that he was impressed of how the community has come together to donate items to assist, such as bottles of water. Marshal Appelhanz spoke about the agency placement of cameras and GPS devices to monitor the mudslide and water activity in the area.

Admin. Farrar mentioned that the UCD Downtown Design meeting was cancelled because of the mudslide; it will be rescheduled in a couple of weeks.

Admin. Farrar mentioned that there is a meeting tentatively scheduled on Tuesday, June 17 to meet with the energy companies and Colorado Community Counts (CCC) to discuss activities and get better acquainted.

Admin. Farrar mentioned that he and Marshal Appelhanz met with the 911 Communications Board a few weeks ago. He said that they appointed the Town of Palisade to be our formal representative on the Board. He commented that the 911 Communications Board said that they are working on a revised IGA (Intergovernmental Agreement) to include Collbran and DeBeque as voting members. Admin. Farrar and Marshal Appelhanz spoke briefly about the costs of sustaining 911 service. Marshal Appelhanz

mentioned that until the 911 Communication Tower gets built, communication in this area is spotty at best.

APPROVE EXPENDITURES

Trustee Sturm asked if the Century Link bill could be consolidated. Treasurer/Clerk Phillips informed him that we do receive one bill, but it is broken out individually by phone number. Mayor Pro Tem Dorman acknowledged this as well.

MOTION: Trustee Entwistle moved to approve the expenditures from the Town for the period of May 7, 2014 through June 3, 2014; seconded by Trustee Sturm.

ROLL CALL VOTE: 4 Yes votes – Schowalter, Entwistle, Sturm, and Dorman. 0 No votes. Motion passed.

ADJOURN

MOTION: Trustee Entwistle moved to adjourn the Regular Meeting; seconded by Trustee Sturm.

ROLL CALL VOTE: 4 Yes votes – Entwistle, Sturm, Schowalter, and Dorman. 0 No votes. Motion passed.

The Regular Meeting adjourned at 9:00pm.