

Collbran Board of Trustees Meeting Minutes

Tuesday, August 5, 2014

Regular Meeting

7:00 PM Collbran Town Hall

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:10 P.M. by Mayor Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Schowalter, Sturm, Entwistle, Dorman, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Tamera Clark, Ben Nichols III, and Margaret Eversole.

APPROVAL OF MINUTES

MOTION: Trustee Entwistle moved to approve the minutes from the Regular Meeting on July 1, 2014; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Dorman, Schowalter, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

None

COLORADO MUNICIPAL LEAGUE POLICY COMMITTEE APPOINTMENTS

Mayor Jones mentioned that he or any of the trustees could serve on the committee; the Town of Collbran is allowed one member and one alternate. Mayor Jones expressed his interest to serve on the policy committee. Trustee Entwistle volunteered her services as well. Mayor Jones looked forward to having the Town represented in a CML committee; he would like to see the Town more involved with them in the future.

MOTION: Trustee Dorman moved to appoint Mayor Jones as the Town of Collbran representative on the Colorado Municipal League Policy Committee with Trustee Entwistle being the alternate representative; seconded by Trustee Sturm.

ROLL CALL VOTE: 3 Yes votes – Dorman, Schowalter, and Sturm. Trustee Entwistle and Mayor Jones abstained. 0 No votes. Motion passed.

ORDINANCE NO. 2, SERIES 2014: An Ordinance of the Town of Collbran, Colorado Enacting Section 6.11 of the Collbran Municipal Code to Allow Street Vendors and Licensing Thereof.

Mayor Jones and the Trustees commented on the thoroughness of the proposed ordinance.

MOTION: Trustee Dorman moved to approve Ordinance No.2, Series 2014 enacting Section 6.11 of the Collbran Municipal Code to allow street vendors and licensing thereof; seconded by Trustee Entwistle.

ROLL CALL VOTE: 5 Yes votes – Dorman, Schowalter, Sturm, Entwistle, and Jones. 0 No votes. Motion passed.

COLLBRAN ADVERTISING PROPOSAL – JoLynn Dorman

Trustee Dorman recused herself as a Trustee because of a conflict of interest and moved to the podium to give her presentation. Ms. Dorman explained that she wanted to propose a type of advertising for the Town for events such as Cowboy Christmas so more people will know about our events and hopefully attend. She said that she would put the ads together and that they would be displayed on video screens at seventeen locations in the Grand Junction area. Ms. Dorman requested an amount not to exceed \$3,000. Trustee Entwistle asked about what the \$3,000 would pay for. Ms. Dorman said that it would be for one year and the ads would appear every ten minutes at the locations on their video screens. Mayor Jones asked if the Budget had any funds available for this expenditure. Admin. Farrar replied that it is not in the Budget and that it would have to be an appropriation. Ms. Dorman mentioned that if organizations such as Heritage Days or the Plateau Valley Association were interested in the advertising, that would help defray the costs. Trustee Entwistle asked if the ads could be paid for monthly. Ms. Dorman mentioned that it could be done, but there wouldn't be a discount. Admin. Farrar indicated that he would have to send the draft contract to Town Attorney Jim Neu for review and to add language that the contract would be "subject to annual appropriation" because it extends beyond one year. Trustee Schowalter said that she would be more comfortable to budget it for next year instead of going forward this year because it isn't budgeted; Trustee Entwistle concurred. The consensus of the Board was that they liked the advertising idea, but would like to wait to include it in the 2015 Budget.

DISCUSSION REGARDING GOCO GRANTS AND PRIORITIES

Admin. Farrar indicated that he included information about two options for the Board on how to proceed with the GOCO grant application; one is the Fairgrounds and the other is the public bathrooms at Lilac Park. Admin. Farrar believed that the Lilac Park bathroom idea was part of the current UCD Downtown Design project, and he recommended that UCD process be completed before funding a single element of the project. He stated that two competing grant applications from Collbran is not a good idea and GOCO would ask the town to prioritize their requests. He believed that a Fairgrounds master plan would be a good project for GOCO funds. Admin. Farrar suggested that the Town request a grant between \$25,000 and \$50,000. A GOCO grant will require 25% matching funds; a portion of which can be cash (10%) with the balance as in-kind. Admin. Farrar mentioned that he asked Wayne Bankert of Piceance Energy and Mesa County if they were willing to contribute any matching funds. He informed the Board that grant partners increases the probability of favorable review. He suggested that he and the Board tour rodeo/arena facilities other communities for perspective on options.

Tamera Clark (president of the Arena Committee) presented the Trustees with a list of ideas on improvements to the rodeo arena. She said that in the list includes a proposal for public restrooms on the south of the site near the bike path. She thought restrooms in this location might be an alternative to the Lilac Park site. Other ideas suggested were grandstands, water drainage, electrical upgrades and a horse barn. Trustee Entwistle asked about land acquisition for RV parking. Tamera Clark responded that the committee was considering land Between Buzzard Creek and The Creamery. Trustee Entwistle asked about access to town water or sewer. Admin. Farrar said utilities were not adjacent. He asked how the Board would like to move forward; whether to pursue a grant for the Fairgrounds, Lilac Park bathrooms, or both. It was the Board's consensus that the grant address the Fairgrounds master plan.

RESOLUTION NO. 3, SERIES 2014: SUPPORTING THE GRANT APPLICATION FOR A LOCAL PARKS AND OUTDOOR RECREATION PLANNING GRANT FROM THE STATE BOARD OF THE GREAT OUTDOORS COLORADO FOR THE TOWN OF COLLBRAN RODEO GROUNDS

MOTION: Trustee Entwistle moved to approve Resolution No. 3, Series 2014 authorizing the Mayor to sign the Resolution with an amount requested from GOCO to be up to \$50,000 based upon further research by the Town Administrator; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Sturm, Entwistle, Dorman, and Jones. 0 No votes. Motion passed.

DISCUSSION REGARDING SEWER REPAIRS

Admin. Farrar said that for the first time in a long time staff contracted to jet and video sewers on sections of the town wastewater collection lines. A section on Rodeo Road has a broken section that may have been caused by the somewhat recent gas line installation. Admin. Farrar mentioned that Source Gas asked that the line be excavated and based upon observation that liability be determined. Admin. Farrar said he is going to send a letter to the gas company confirming that a liability determination would be made after excavation and the responsible party would pay the costs of the repair. He briefly reviewed cost estimates for the project. Admin. Farrar said that there is also sewer line damage on Pinion Street. Lastly, there is a section on Main Street near Spring Street that should be repaired. Main Street would have to be closed for a day or two. Admin. Farrar suggested that in order of importance, Rodeo Road should be dealt with first, then Main Street, and then Pinion Street. He mentioned that the Sewer fund has about \$29,000 in reserves, so that means a loan from the General Fund may be required to complete these repairs. Admin. Farrar said the repair should be completed before freezing temperatures arrive. He noted infiltration causes additional expense in the wastewater operations.

MOTION: Trustee Schowalter moved to approve proceeding with the sewer main repairs first on Rodeo Road, then on Main Street, and then on Pinion Street with a cap of expenditures not to exceed \$35,000; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Dorman, Schowalter, and Jones. 0 No votes. Motion passed.

DISCUSSION REGARDING WATER/SEWER DEPOSITS

Admin. Farrar mentioned that the Municipal Code a \$100 deposit for new utility accounts. He said that requirement is not necessary because there are other remedies for delinquent accounts. Admin. Farrar asked if the Board agreed he would present an ordinance eliminating this provision at a future Meeting. The Board concurred.

MID-YEAR FINANCIAL REPORT

Admin. Farrar presented the Board 2013 County and Town a year-to-date sales tax comparison with 2014. It appears that sales taxes are comparable to the prior year. Admin. Farrar noted that the expenditures overall for 2014 are in the appropriate range for midyear but the Marshal's Department is over in several categories and expenditures will be monitored with the Marshal. Admin. Farrar and the Board reviewed the midyear line item revenues and expenditures in comparison with the Budget. The Trustees did not have additional questions or comments.

MAYOR REPORT

Mayor Jones said he attended the Olathe Sweet Corn Festival at their request to acknowledge their theme of honoring of Hometown Heroes. The Town of Olathe said they were sympathetic to the families that lost loved ones and our situation with the recent mudslide. They want to honor all of the responders to the tragedy. The Mayor of Olathe told Mayor Jones that they would like to work with Collbran in the future because they too are a small town in Montrose County and relate to Collbran as a small town in Mesa County. Mayor Jones suggested that a bike ride between the two towns would be an idea to consider in the future.

ADMINISTRATOR REPORT

Admin. Farrar said the Economic Development Council (EDC) met last week; minutes from that meeting were in the Board's packet for review. He said that the EDC will be meeting at noon tomorrow (August 6).

Admin. Farrar said that he attended the Federal Mineral Leasing Fund Committee Board Meeting last week in Grand Junction. The program has around \$871,000 funding available. He mentioned that these dollars are a source of locally-administered funding to pursue for infrastructure repairs, capital items, and equipment.

Admin. Farrar said that based upon the most recent information available the mudslide area is stable. The pond water level in the upper end of the slide area increased by only two inches from the prior week's rain. The experts aren't as concerned with what is happening this summer as they are with winter snow pack and spring runoff. Admin. Farrar mentioned that he is in communication with U.S. Senator Bennett's office to see if the portable cell tower could remain near the slide area so data can continue to be relayed to monitor activity from the sensors.

Mayor Jones asked about the status of the 911 Communication Tower to be built south of Plateau City. Admin. Farrar indicated that he has received word that they have bid the work and should start soon.

Marshal Appelhanz briefly spoke about the communications in the Plateau Valley; he said that he received word that the 911 Communication Tower is supposed to be completed by late October.

Admin. Farrar briefly reviewed his recent visit to a state budgeting and auditing conference in Rifle. He spoke about the interesting statistics that were presented by a state demographer. Admin. Farrar said he would make the information available to the Board if they wanted to review it.

STAFF REPORT

Marshal Appelhanz discussed the bear situation in and around Town this summer. He mentioned that is a pretty heavy bear season this year. He suggested that trash not be taken out until the morning of weekly pickup. He recommended that dumpster lids stay closed, and to contact dispatch if a bear is sighted around Town. Marshal Appelhanz said that his department and the Colorado Division of Parks and Wildlife are spending a lot of time on bears. Admin. Farrar and the Board discussed the topic briefly.

APPROVE EXPENDITURES

MOTION: Trustee Entwistle moved to approve the expenditures from the Town for the period of July 2, 2014 through August 5, 2014; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Dorman, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.

ADJOURN

MOTION: Trustee Entwistle moved to adjourn the Regular Meeting; seconded by Trustee Dorman.

NON ROLL CALL VOTE: 5 Yes votes – Dorman, Schowalter, Sturm, Entwistle, and Jones. 0 No votes. Motion passed.

The Regular Meeting adjourned at 8:35pm.