

Collbran Board of Trustees Meeting Minutes

Thursday, September 4, 2014

Regular Meeting

7:00 PM Collbran Town Hall

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:15 P.M. by Mayor Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Schowalter, Sturm, Entwistle, Dorman, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Tiffani Kennon, Logan Petit, Morgan Hightower, Tammy Clark, Ami Hightower, Joyce Chicos, Melissa Wallace, Justin Clark, Clint Dennison, and Ruth Shepardson.

APPROVAL OF MINUTES

MOTION: Trustee Entwistle moved to approve the minutes from the Regular Meeting on August 5, 2014; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Dorman, Schowalter, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Members of the Arena Committee presented concerns about the Fairgrounds, a request by the administrator to return keys and other related issues. After their presentations, Mayor Jones suggested that a work session be scheduled on September 22 or 23 with the Arena Committee to discuss these issues and other topics. The consensus of the Trustees was to set up a work session.

FUTURE FARMERS OF AMERICA PRESENTATION

Ruth Shepardson, the FFA advisor for Plateau Valley, introduced Morgan Hightower the local chapter Vice President of the FFA. Ms. Shepardson mentioned that at last year's recognition banquet, the Town of Collbran was awarded an honorary membership in appreciation for the projects that the Town has partnered with the FFA. A plaque was presented to the Town in recognition of this and to be displayed in Town Hall. Morgan Hightower acknowledged the donation from the Town that was used for flowers around Town and their upkeep; she hoped that next year something could be worked out as well. Ms. Shepardson thanked Nancy Julius for the flowers; she said that Ms. Julius donated two times the amount of flowers that they had paid for. Admin. Farrar invited the FFA to attend the Downtown Design workshop on September 10 to offer input.

RESOLUTION NO. 4, SERIES 2014: Adopting a Policy Regarding Requests for Inspection and Production of the Public Records of the Town of Collbran Pursuant to the Colorado Open Records Act.

Admin. Farrar noted that the resolution was a housekeeping matter that came from Town Attorney Jim Neu to ensure compliance with State law.

MOTION: Trustee Entwistle moved to approve Resolution No.4, Series 2014 as written; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Entwistle , Dorman, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.

MESA COUNTY ANIMAL SERVICES AGREEMENT

Admin. Farrar said that the agreement with the County for services avoids the Town constructing its own facility for animals. He said that the language is the same as last year's agreement and that the staff recommends adoption.

MOTION: Trustee Dorman moved to approve the agreement between the Town of Collbran and Mesa County Animal Services for 2015; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Dorman, Schowalter, Sturm, Entwistle, and Jones. 0 No votes. Motion passed.

STATEWIDE INTERNET PORTAL AUTHORITY AGREEMENT

Admin. Farrar said the State of Colorado has a branch organization that can set up a state-of-the-art website for the Town at no cost. He said that the current website needs to be updated and is difficult for the staff to post documents and updates. He recommended that the Town pursue this option. Admin. Farrar mentioned that the Town also uses a site on Facebook, but that is not the Town's official website.

MOTION: Trustee Schowalter moved to approve an agreement between the Town of Collbran and the Colorado Statewide Internet Portal Authority; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Sturm, Entwistle, Dorman, and Jones. 0 No votes. Motion passed.

ADMINISTRATOR REPORT

Admin. Farrar mentioned that the Town has applied for a \$40,000 grant (\$30,000 grant funds & \$10,000 town match) with Great Outdoors Colorado. He said he completed a 30-plus page Master Plan grant application. GOCO will announce their decision on grants December 9, 2014.

Admin. Farrar said that the deadline for the Mesa County Federal Mineral Leasing District is tomorrow September 5, 2014. One idea was to seek funds for the UDC identified downtown improvements, but those ideas and plans are not yet completed. He another option was to pursue funds for replacing the cover on town's water tank, but after some research it was discovered that the necessary engineering and

planning work was not in place to have a shovel-ready project sufficient to request grant funding. He noted that there is be another Spring grant cycle..

Mesa County organized a private tour of the West Salt Creek landslide for the media recently. Admin. Farrar said that it was very educational, and it was a good opportunity for the press to speak directly to governmental agencies about the slide and its current status. There was a lunch and wrap-up at the Collbran Job Corps. Admin. Farrar said that he hoped there could be a coordinated effort with the local governments this Spring to address issues related to snowmelt and its impact on the slide area. He said that the slide continues to be closely monitored. Mayor Jones and Marshal Appelhanz also spoke briefly about this topic.

Admin. Farrar mentioned the CML/DOLA Governance and Intergovernmental Cooperation for Local Government Officials from Smaller Jurisdictions that was held in Fruita on August 20, 2014. He attended the session Trustee Schowalter, and Treasurer/Clerk Phillips. Admin. Farrar said that it was informative and in particular the topics on budgeting and human resources.

Admin. Farrar brought up the 2015 Budget process and that it was time to start thinking about it. He said he will be working on revenue projections. He would also like to start the process like he did last year with a Trustee work session. Admin. Farrar would like to discuss Trustee goals and vision in the work session and then tie those concepts to budget allocations.

Admin. Farrar briefly discussed the bears that have visiting Town. He mentioned to not put trash out until trash pick-up day, leaving bird feeders out, etc. because bears have an extraordinary sense of smell. He said the bears are driven by their natural survival instincts to find food and build fat reserves for winter. He said that there are brochures at Town Hall to help educate the public. Marshal Appelhanz recapitulated the past month's bear activity in the area. He urged the public to call when a bear is sighted.

Admin. Farrar reported that 911 Communications Tower that is going to be built near the Mesa County Shop by Plateau City will be painted "cloak gray" to minimize reflectivity and reduce its visual impact.

Marshal Appelhanz said that the State Legislature recently passed legislation regarding dogs and police departments, but there is no state funding to assist with municipal compliance. He said every police department has to now have at least one officer trained in a forty hour School Resource Officer course. Marshal Appelhanz mentioned that every peace officer needs to complete forty hours in continuing education each year. He said also that training is now required, taught by an animal behavioral scientist, to teach officers how to deal with dogs.

APPROVE EXPENDITURES

Mayor Jones mentioned that the expenditures up for approval cover the period of August 6, 2014 through September 4, 2014. He said that some questions from the Trustees have already been answered previously by Treasurer/Clerk Phillips.

MOTION: Trustee Entwistle moved to approve the expenditures for the Town of Collbran from August 6, 2014 through September 4, 2014; seconded by Trustee Schowalter.

ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Dorman, Schowalter, and Jones. 0 No votes. Motion passed.

Mayor Jones acknowledged the written Collbran Lions Club thank you for their donation from the Town, as well as one from Heritage Days.

Admin. Farrar apologized to the Board for the way the Arena Committee presentation was conducted. Mayor Jones stated that Admin. Farrar was not at fault for their behavior. Mayor Jones said that Admin. Farrar has been professional in his communication with the Committee, and the Committee has done a lot of good things at the Fairgrounds. Marshal Appelhanz suggested perhaps putting a set of gates at the Fairgrounds, but access to the Water General might be a concern. He said he has to constantly deal with young people partying at the Fairgrounds late at night.

ADJOURN

MOTION: Trustee Entwistle moved to adjourn the Regular Meeting; seconded by Trustee Dorman.

NON-ROLL CALL VOTE: 5 Yes votes – Entwistle, Dorman, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.

The Regular Meeting adjourned at 8:51 P.M.