

Collbran Board of Trustees Meeting Minutes

Tuesday, December 2, 2014

Regular Meeting

7:00 PM Collbran Town Hall

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:03pm by Mayor Jones. The Pledge of Allegiance was recited.

PRESENT ON ROLL CALL: Trustees Schowalter, Sturm, Entwistle, Dorman, and Mayor Jones.

ABSENT: none

OTHERS PRESENT: Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Margaret Eversole, Gene Stricklan, Lew Evans, Tilda Evans, and Chris Endreson.

APPROVAL OF MINUTES

MOTION: Trustee Entwistle moved to approve the minutes from the Regular Meeting on November 4, 2014; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Dorman, Schowalter, and Jones. 0 No votes. Motion passed.

PERSONS PRESENT NOT ON AGENDA

Gene Stricklan mentioned that Job Corps students and staff recently swept the streets in Town and piled the debris. He asked that the Town employees clean up the piles the same day that the Job Corps sweep. Admin. Farrar mentioned that the 2015 Town budget includes purchase of a Bobcat skid steer and rental of a broom attachment to sweep streets. Mayor Jones requested that a letter of thanks be written to the Job Corps for their work.

ORDINANCE DISCUSSION RE: ATVs ON ROADS

Mayor Jones read an e-mail sent by Dianna Beltz expressing her support for the Town to pass an ordinance allowing OHVs (off-highway vehicles) on designated streets in Town. Mayor Jones also read an e-mail sent by Kaleb Julius expressing his support for use of ATVs, UTVs, dirt bikes, and snowmobiles on town streets. Admin. Farrar noted that Mesa County Ordinance No. 12, allowing the use of OHVs on designated county roads, was also included in the Board's packet for review. He also said the Town of DeBeque has allowed the use of OHVs for a number of years. Admin. Farrar said that he could put together a draft ordinance for the January Regular Meeting if the Board was interested in pursuing this. Marshal Appelhanz said he did not support use of snowmobiles on town streets, and suggested restrictions on dirt bikes because of noise. If OHVs are to be allowed in town, Marshal Appelhanz would like the Town to pass more strict penalties for traffic and speed violations with OHV operators because the potential for serious injury. Mayor Jones pointed out that Highway 330, west of Town is a state highway and use of OHVs is prohibited on those roadways. Marshal Appelhanz confirmed that fact. Admin. Farrar mentioned that he will work with Marshal Appelhanz to rough out

some language. He asked the Board for input on what they would like to include in an ordinance. Mayor Jones hoped that the public would offer input on this issue. The Board requested a draft ordinance for their consideration at the January 6 Regular Meeting.

UCD DOWNTOWN DESIGNS MASTER PLAN ADOPTION

Admin. Farrar commented that there were several UCD Downtown Designs meetings since last spring leading up to tonight. He also introduced Chris Endreson, Technical Assistance Coordinator of the Colorado Center for Community Development, who presented a Power Point of the project highlights prior to the Board's vote on adoption of the Collbran Downtown Master Plan. The Trustees received a printed copy of the Master Plan. The plan included Main Street streetscaping and façade improvements, designs for Lilac Park and connections to nearby Plateau Creek. He showed solar pedestrian street lighting, benches, planters, bike racks, trash cans, and colored concrete crosswalks at intersections. Lilac Park designs included a play structure, bandstand and a raised painted section of Branch Street to slow traffic and that can be closed off for special events. The design included access to Plateau Creek and a pedestrian bridge. Mr. Endreson mentioned beautifying the area along Plateau Creek adjoining Lilac Park. He touched again upon the façade improvements and awnings to properties on Main Street that emphasized a western theme. He also presented an improved gathering area in front of the bank. Mr. Endreson reviewed the portion of the Downtown Plan identifying preliminary cost estimates. He highlighted possible grant and other funding sources. The presentation included before and after 3D imagery to help people visualize façade improvements in the private realm of Main Street. Admin. Farrar said the Master Plan was a tremendous value to the community at a small cost to Collbran of \$3,200. Mayor Jones invited public comment. Tilda Evans expressed her excitement and advised the Town work on this project in stages. Gene Stricklan concerned about the cost; mentioned that it would be a good idea to put the money into the project from street bond proceeds that will be freed up when the bonds are paid off in a few months. Mayor Jones was encouraged by the Master Plan because it looks to the future. Lew Evans said that he attended the UCD Downtown Design meetings from the beginning and he is excited about the results.

MOTION: Trustee Entwistle moved to approve the Collbran Downtown Master Plan; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Dorman, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.

PRESENTATION OF 2015 BUDGET

Admin. Farrar presented the 2015 Collbran budget and noted the General Fund is comparable to what it was in 2014; it is a conservative budget to help ensure the Town lives within its means. He said that more street infrastructure maintenance is planned for 2015. He also touched upon budgeting for 911 communication charges again in 2015, pass-through costs that began in 2014. Admin. Farrar also noted the budget includes fireworks displays for Independence Day and Cowboy Christmas. He said that a skid steer loader is budgeted along with money for attachment rentals including a street sweeper. He said that matching funds for a possible GOCO grant are also included in the budget and some dollars as matching funds for a new roof over a Town water tank. The budget includes dollars to jet more sewer lines. Admin. Farrar said that there is a supplemental appropriation ordinance for the Sewer Fund to cover the

unanticipated costs of the recent sewer line repairs identified during the sewer line jetting earlier in the year. It was noted that the meeting was a public hearing on the budget and comments were solicited before final action was taken. No public comments on the budget were offered.

RESOLUTION NO. 5, SERIES 2014 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO, ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015

MOTION: Trustee Entwistle moved to approve Resolution No. 5, Series 2014, adopting the annual budget for the fiscal year beginning January 1, 2015 and ending December 31, 2015; seconded by Trustee Schowalter.

ROLL CALL VOTE: 5 Yes votes – Dorman, Schowalter, Sturm, Entwistle, and Jones. 0 No votes. Motion passed.

RESOLUTION NO. 6, SERIES 2014 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF COLLBRAN, COLORADO, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF COLLBRAN, COLORADO FOR THE 2015 BUDGET YEAR

MOTION: Trustee Schowalter moved to approve Resolution No. 6, Series 2014, levying general property taxes for the year 2015 to help defray the cost of government for the Town of Collbran, Colorado for the 2015 budget; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Sturm, Entwistle, Dorman, and Jones. 0 No votes. Motion passed.

ORDINANCE NO. 4, SERIES 2014 – AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, REGARDING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015

MOTION: Trustee Sturm moved to approve Ordinance No. 4, Series 2014, regarding the annual appropriation for the fiscal year beginning January 1, 2015 and ending December 31, 2015; seconded by Trustee Entwistle.

ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Dorman, Schowalter, and Jones. 0 No votes. Motion passed.

ORDINANCE NO. 5, SERIES 2014 – AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO, PROVIDING FOR A SUPPLEMENTAL APPROPRIATION FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014

MOTION: Trustee Entwistle moved to approve Ordinance No. 5, Series 2014, providing for a supplemental appropriation for the fiscal year ending December 31, 2014; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Entwistle, Dorman, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.

STAFF REPORTS

Town Administrator

Admin. Farrar asked the Board about dates for the trustee/staff holiday lunch. December 22 at 11:30am was chosen.

Marshal

Marshal Appelhanz reviewed his report on law enforcement activities previously delivered to the Board. He talked about a fire mitigation committee. He said he spoke with Town Prosecutor Jeffrey Conklin about improving communications. Marshal Appelhanz noted that he spoke with Town Judge Gregory Mueller about defendant communications with the Town prosecuting attorney. He reported that he will be undergoing two days of active-shooter training in Grand Junction. He commented that Brian Mitchell is graduating from the police academy December 19 in Delta. Lastly, he mentioned that the 911 communications tower is now working.

Admin. Farrar said that Ordinance No. 4, Series 2014 will need to become Ordinance No. 3; and Ordinance No. 5, Series 2014 will need to become Ordinance No. 4. Agenda item #8 Providing for the Appointment of an Arena Advisory Committee (Ordinance No. 3), was tabled.

APPROVE EXPENDITURES

MOTION: Trustee Schowalter moved to approve the expenditures for the Town of Collbran from November 5, 2014 through December 2, 2014; seconded by Trustee Dorman.

ROLL CALL VOTE: 5 Yes votes – Dorman, Schowalter, Sturm, Entwistle, and Jones. 0 No votes. Motion passed.

ADJOURN

MOTION: Trustee Entwistle moved to adjourn the Regular Meeting of December 2, 2014; seconded by Trustee Sturm.

ROLL CALL VOTE: 5 Yes votes – Schowalter, Sturm, Entwistle, Dorman, and Jones. 0 No votes. Motion passed.

The Regular Meeting adjourned at 8:35pm.