

**Collbran Board of Trustees Meeting Minutes**

**Tuesday, September 1, 2015**

**Regular Meeting**

**7:00 PM Collbran Town Hall**

The Regular Meeting of the Collbran Board of Trustees was called to order at 7:06pm by Mayor Jones. The Pledge of Allegiance was recited.

**PRESENT ON ROLL CALL:** Trustees Schowalter, Sturm, Entwistle, Evans, and Mayor Jones.

**ABSENT:** none

**OTHERS PRESENT:** Administrator Farrar, Treasurer/Clerk Phillips, Marshal Appelhanz, Administrative Assistant Melonie Matarozzo, Elizabeth Marx, and Sylvia Spangler.

**APPROVAL OF MINUTES**

**MOTION:** Trustee Entwistle moved to approve the Minutes from the Regular Meeting on August 4, 2015; seconded by Trustee Sturm.

**ROLL CALL VOTE:** 5 Yes votes – Sturm, Entwistle, Evans, Schowalter, and Jones. 0 No votes. Motion passed.

**PERSONS PRESENT NOT ON AGENDA**

Nobody came forward.

**APPLICATION FOR TEMPORARY PERMIT PENDING TRANSFER OF OWNERSHIP OF A LICENSE TO SELL BEVERAGES CONTAINING ALCOHOL AT RETAIL – Kimball Creek Custom Smoked Meats, LLC – 108 Main St – Elizabeth Marx**

Elizabeth Marx, owner of Kimball Creek Custom Smoked Meats, LLC, mentioned that she spoke with Heather Nara of Mesa County Health Department and that they had no issue with her opening the bar half of the building before the restaurant side was ready because there was still some remodeling to do. Ms. Marx said that they would be serving wings and nachos at the bar, so some food served. Admin. Farrar mentioned that the Board is the local liquor license authority. Treasurer/Clerk Phillips said that the temporary permit is valid for 120 days. He said that the hearing for the transfer of ownership of the tavern license at 108 Main Street would be at the next Regular Trustee Meeting on October 6. Treasurer/Clerk Phillips noted that the State allows an additional 60 days for the temporary permit after the 120 days expires, pending Board approval. This is useful if the Board approves the license in October, but the license hasn't arrived back from the State. Admin. Farrar mentioned that there were no issues regarding the temporary permit application, so staff recommends in favor of its passage.

**MOTION:** Trustee Evans moved to approve a 120-day temporary permit pending transfer of ownership of a tavern license to sell beverages containing alcohol at retail for Kimball Creek Custom Smoked Meats, LLC; Elizabeth Marx, owner; at 108 Main Street; seconded by Trustee Sturm.

**ROLL CALL VOTE: 5 Yes votes – Entwistle, Evans, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.**

**MEMO IN RESPONSE TO ARENA ADVISORY COMMITTEE’S COMMENTS PRESENTED AT AUGUST TRUSTEE MEETING BY THENA WALTON**

Admin. Farrar brought up the August Board of Trustees Meeting at which Thena Walton spoke during “Persons Present Not on Agenda” to voice concerns from the Arena Advisory Committee (AAC).

Admin. Farrar said that that accuracy of some of those comments was incorrect so he prepared a transcript of the comments with Town responses for each point. Trustee Schowalter mentioned that she would bring the transcript to the next AAC meeting to share it with the members.

Admin. Farrar said that the recent Plateau Valley Times article about the August Board of Trustees Meeting written by Margaret Eversole also was not accurate because the information was taken directly from Ms. Walton’s presentation without verification. He said that he spoke with the owner/editor, Sutton Casey, and she suggested that the Town purchase space in the paper to publish its minutes. The Board discussed the topic and different options. Admin. Farrar said he would get back to the Trustees after he speaks to Ms. Sutton.

**ORDINANCE NO. 4, SERIES 2015 – AN ORDINANCE OF THE TOWN OF COLLBRAN, COLORADO PROHIBITING THE OPERATION OF MARIJUANA ESTABLISHMENTS WITHIN THE TOWN**

Admin. Farrar reminded the Trustees that at the August Meeting, they decided to make a decision about recreational marijuana at the September Meeting. He told the Board that 62% of the electorate supported a prohibition of recreational marijuana on the 2014 Regular Election advisory ballot question.

**MOTION: Trustee Sturm moved to approve Ordinance No. 4, Series 2015, prohibiting the operation of marijuana establishments within the Town of Collbran; seconded by Trustee Evans.**

**ROLL CALL VOTE: 3 Yes votes – Evans, Schowalter, and Sturm. 1 No vote - Entwistle. Mayor Jones abstained. Motion passed.**

**APPOINTMENT OF BOARD OF TRUSTEE REPRESENTATIVE TO THE COLORADO MUNICIPAL LEAGUE (CML)**

Mayor Jones emphasized the importance of having Trustee representatives to the CML. Trustee Evans volunteered to be the Board of Trustee primary representative to the CML when Mayor Jones’ steps down as primary representative at the end of the year. Trustee Sturm volunteered to be the secondary representative and Trustee Entwistle volunteered to let him take her place. The Board agreed by consensus for Trustee Evans to be the representative to the CML and for Trustee Sturm to be the alternate representative.

**2016 MESA COUNTY ANIMAL SERVICES AGREEMENT**

Admin. Farrar presented the 2016 Mesa County Animal Services Agreement. He said that it is essentially the same as 2015 except for a liability clause that was added. Mayor Jones said that the change has to do with Mesa County and the Town of Collbran being responsible for each of their actions.

**MOTION: Trustee Entwistle moved to approve the 2016 Mesa County Animal Services Agreement; seconded by Trustee Evans.**

**ROLL CALL VOTE: 5 Yes votes – Schowalter, Sturm, Entwistle, Evans, and Jones. 0 No votes. Motion passed.**

### **ARENA ADVISORY COMMITTEE (AAC) MINUTES**

Admin. Farrar mentioned that he attended the AAC meeting last week. He said that the 2<sup>nd</sup> Collbran Arena Master Plan Public Meeting and BBQ is tomorrow night, September 2.

### **STAFF REPORTS**

#### **Town Administrator**

Admin. Farrar mentioned that the FML grant project is under way; concrete work is done, and chip and seal is coming up next with the assistance of Mesa County. Admin. Farrar also said that Laramie Energy contacted him about using water from the Hoosier Ditch; he mentioned that Laramie said it would reduce truck traffic through Town and they would also make improvements to the settling tank if the project moved forward. Marshal Appelhanz asked if the Plateau Valley Fire Protection District would be able to access the water; Admin. Farrar said he would support that idea. Sylvia Spangler suggested that Allen Hill could be informed so he could pass the information along to the others that use the Hoosier Ditch. Admin. Farrar said that Norris Design will be facilitating the public meeting and BBQ tomorrow at the Fairgrounds. He also said that Occidental Petroleum recently donated 2,000 feet of pipe to be used for rails at the Arena.

## **Town Marshal**

Marshal Appelhanz mentioned that cameras have not been set up yet at the Town parks; the wiring is set up, but there hasn't been enough time lately to get them installed. He said that most of the incidents on Marshal's Activity Report are associated with dogs. Marshal Appelhanz mentioned that the Collbran Job Corps is drafting an active shooter policy. He noted that the Grand Junction Regional Communication Center was discussing hiring four more telecom employees and giving raises to current ones. He said that the Communication Center is operating in a deficit and that he and the Town of Palisade Chief do not support the hiring and raises. Admin. Farrar said that Jim Neu is the attorney for the Garfield County communications Center and that they are doing okay financially. Marshal Appelhanz discussed a memorandum of understanding with the Job Corps. He discussed the topic of placing cameras outside the Public Works Shop. He said he is investigating systems and will check on options for night optics. The Board said that he should pursue options. Mayor Jones spoke of the upcoming Colorado Department of Transportation Region 3 annual county meeting. He said that he asked Keith Encke of Public Works to attend with him. Mayor Jones said that he attended this meeting in the past and that it was beneficial. Admin. Farrar said that he could attend; if the meeting is in Grand Junction on December 7. Admin. Farrar briefly brought up the topic of safe pedestrian access to P.V. School and that issue should be addressed.

## **APPROVE EXPENDITURES**

Treasurer/Clerk Phillips asked the Board if they could include the \$35 petty cash used for the meal from Grand Mesa Tavern that was provided for the work session earlier in the evening.

**MOTION: Trustee Schowalter moved to approve the expenditures for the Town of Collbran from August 5, 2015 through September 1, 2015 including the \$35.00 petty cash from Grand Mesa Tavern on September 1; seconded by Trustee Evans.**

**ROLL CALL VOTE: 5 Yes votes – Sturm, Entwistle, Evans, Schowalter, and Jones. 0 No votes. Motion passed.**

Marshal Appelhanz brought up the topic of concealed carry for Town employees; he said that if the Town allowed that use employees would need to train with him. Admin. Farrar mentioned that the Employee Handbook does not allow concealed carry, so if the Trustees were interested, the topic should be placed on a future agenda. Mayor Jones asked that the issue be placed on the October 6 Regular Meeting agenda.

Sylvia Spangler gave a brief Plateau Valley Association update. She said that their next meeting is Tuesday, September 8.

## **ADJOURN**

**MOTION: Trustee Evans moved to adjourn the Town of Collbran Board of Trustees Regular Meeting of September 1, 2015; seconded by Trustee Sturm.**

**ROLL CALL VOTE: 5 Yes votes – Entwistle, Evans, Schowalter, Sturm, and Jones. 0 No votes. Motion passed.**

The Regular Meeting adjourned at 8:30pm.

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Approved

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Attest